

AGENDA
COMMISSIONERS' CONFERENCE
OCTOBER 27, 2026 10:30AM

I. Call to Order

II. Unfinished Business/Correspondence

III. Motion by _____, second by _____, to approve the minutes of the meeting dated October 13, 2026 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV. Motion by _____, second by _____, to approve the actual invoices in the amount of \$834,952.05 for the period October 9 through October 22, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

V. Motion by _____, second by _____, to approve the actual payroll in the amount of \$321,337.00 for the period October 4 through October 17, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VI. Motion by _____, second by _____, to adopt the Human Services Plan for fiscal year 2026-2027 pursuant to the provisions of Act 80 and the rules and regulations of the Pennsylvania Department of Public Welfare.

Vote called: Aye _____ Nay _____ Abstain _____

VII. Motion by _____, second by _____, to re-appoint Mark Pifer as Farmer Director and appoint Becky Gaston as Public Director to the Jefferson County Conservation District Board of Directors for four-year terms which will expire December 31, 2030.

Vote called: Aye _____ Nay _____ Abstain _____

VIII. Motion by _____, second by _____, to authorize Resolution Number 2026-04, to submit an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program.

Vote called: Aye _____ Nay _____ Abstain _____

IX. Motion by _____, second by _____, to enter into an agreement with Yard Works, Inc. for snow removal services for the 2026–2027 winter season at a rate of \$360 per snow event.

Vote called: Humes _____ North _____ Pisarcik _____

X. Motion by _____, second by _____, proclaiming November 1 through Veterans Day, November 11, 2026 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service and encourages all citizens to recognize their importance by displaying green lights in a window or their place of business from November 1 through Veterans' Day, November 11, 2026.

Vote called: Aye _____ Nay _____ Abstain _____

XI. Public Information

XII. Press

XIII. Public Comments

XIV. Close Public Comments

XV. Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

All attendees must sign in.

- ❖ *County offices will be closed in observance of Veterans' Day, Wednesday, November 11, 2026*
- ❖ **Next Meetings** at Jefferson Place
 - Jail Board Meeting: October 27, 2026 at 11 AM, 2nd Floor Conference Room
 - Commissioners' Meeting: October 27, 2026 at 6 PM, 1st Floor Conference Room
 - Commissioners' Meeting: November 10, 2026 at 10:30 AM, 2nd Floor Conference Room
 - Board of Election: November 24, 2026 at 11:30 AM, 2nd Floor Conference Room

Jefferson County Procedures for Public Meetings:

1. Roberts Rules of Order shall be the guide for meeting conduct.
2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.
3. Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.

Jefferson County Commissioners
155 Main Street
Brookville, PA 15825

Invoice Approval

Commissioner's Meeting Date: 10/27/2026

Report Date: 10/22/2026

Actual Invoices for the period of: 10/9/2026 to 10/22/2026

Amount: \$834,952.05

See attached list for Detail.

Actual Payroll for the period of: 10/4/2026 to 10/17/2026

Amount: \$321,337.00

Approved by:

Mark H. Humes

Scott E. North

Jeffrey E. Pisarcik

Jefferson County Invoice Approval
10/09/2026 through 10/22/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
10109 - BGM Custom Wear	HR Acct#VIS0002 Sweatshirts qty 41 - Walking Challenge	1,277.00
10111 - Grace McGorrian	PD Expert Witness Fees 11.25 Hrs -Aulston, Al-Tahiq 2026-030	2,668.75
1074 - WINDSTREAM	911 Acct#021612652 Telephone 10/04/26-11/03/26	3,162.16
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-Oct 2026 -Group# 080417-000	1,868.00
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-Oct 2026 -Group# 080417-001	2,880.90
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-Oct 2026 -Group# 105352-17	150,210.08
1273 - BERKHEIMER TAX ADMINISTRATOR HAB EIT	2026-Q3 EIT - Pine Creek Township	7,185.46
1273 - BERKHEIMER TAX ADMINISTRATOR HAB EIT	2026-Q3 EIT - Brookville Borough	13,857.51
1536 - CAMPBELL DURRANT, P.C.	HR Special Labor Counsel 08/03/26-08/31/26	3,807.30
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST	Employer 2026-Q3 UC Trust Contribution	3,429.28
1608 - CENTRE COMMUNICATIONS	911 Remove All Equipment/Antennas from Brockway TV Site 09/28/26	2,080.00
1703 - CLEARFIELD JEFFERSON DRUG AND ALCOHOL	AP0 RP Grant#50449 Q1 Care Coord/Mileage -Sept 2026	5,185.12
1704 - COMMUNITY CONNECTIONS OF CLFLD-JEFF CO	2026-Q4 County Match FY 2025-2026	24,850.00
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	JAIL Cust#1339 Toilet Tissue/Trash Bags/Squeegee/Broom Heads-Pt	1,160.56
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Engineer/Design 08/30/26-09/26/26 Sykesville Park	3,307.80
2411 - GWIN DOBSON & FOREMAN INC.	Construction Admin Services 08/30/26-09/26/26 Service Center Rd	4,491.30
2673 - INFOCON CORPORATION	JEF3049 Court Admin System/Devices -Nov 2026	1,079.31
2673 - INFOCON CORPORATION	JEF3486 Tax Claim System/e-Archives/Storage -Nov 2026	1,224.68
2673 - INFOCON CORPORATION	JEF3485 -RE/Occ Tax Imaging/Mgmt/Bill -Nov 2026	1,295.57
2673 - INFOCON CORPORATION	JEF3072 Prothonotary System/Devices/Imaging -Nov 2026	1,529.23
2673 - INFOCON CORPORATION	JEF2185 Register/Recorder Systems, Devices, Imaging -Nov 2026	2,347.31
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ/DRO/PSU EXT Rent for November 2026	2,916.67
3225 - Doing Better Business	CTS Acct#MC0143 -HP LJ Enterprise Printer -PO#9/9/2026	2,054.88
3723 - PENELEC	County Collective Acct#200 000 011 797 for 08/21/26-09/21/26	20,165.38
3856 - PITNEY BOWES RESERVE ACCOUNT	EDJ Postage Reserve Account# 35598440	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	SDJ Postage Reserve Account# 19114495	1,000.00
4853 - THOMSON REUTERS - WEST	LAW LIB Acct#1000626306 Online/Software Subscription -Sept 2026	3,005.07
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for September 2026 qty 9,801	40,478.13
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLUTIONS	Accounting Services Sept 2026-Jeff Co 3.5 Hrs/SWA 6.5/Reynlow 3	1,820.00
5594 - BERKHEIMER TAX ADMINISTRATOR-HAB LST	2026-Q3 LST - Brookville Borough	1,586.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Catastrophic Billing -Mecusker, Matthew	1,588.93
5801 - PRIMECARE MEDICAL, INC.	JAIL Maintenance Medications for August 2026	2,063.69
5801 - PRIMECARE MEDICAL, INC.	JAIL Inmate Medical Services for November 2026	65,993.45
5971 - QUALITY BUILDERS & REMODELERS INC	WHRP-26-002 Repairs -Final Payment -Paradise Rd, Sykesville	12,055.00
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 02/03/26-09/22/26 *01678-Snyder	2,561.22
6393 - SPRINGHILL GROUP	911 Rent for November 2026 -Coolspring Tower	1,528.18
7989 - ZITO BUSINESS	IT Cust#C-JEFRSN Dark Fiber Lease/Dedicated Internet -Oct 2026	2,530.93
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services Sept 2026 -Jail Construction	16,254.38
8543 - SECURITAS TECHNOLOGY CORPORATION	Jail -Payer ID#4400001898 Repair Intercoms	2,593.25
9001 - EB EMPLOYEE SOLUTIONS LLC	Difference Card -October 2026	7,256.00
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 CENTER Cleaning Services	4,834.32
9784 - ELAN FINANCIAL SERVICES	OAKES -Hotel (Precious/Oakes/Gordon) and Meals	1,236.56
9784 - ELAN FINANCIAL SERVICES	DIENES -Zoom Monthly Fee & Renewals/iMazing Subscript & Credit	2,518.71
9795 - Indiana County Coroner's Office	Coroner -Autopsy/Tox 06/26/26 -Witherow, Rebecca	2,305.00
9795 - Indiana County Coroner's Office	Coroner -Autopsy/Tox 07/08/26 -Sardini, Joseph	2,537.00
9957 - OptimoRoute Inc.	ASMT OptimoRoute PRO Plan Subscription 09/03/26-09/02/27 qty 2	1,058.40
9990 - Indiana County Jail	Corrections Officer Training 08/31/26-09/25/26 Adkins/Crawford	1,200.00
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	34,162.45
C&Y EXPENDITURES	C&Y EXPENSES	357,751.13
		<u>834,952.05</u>

GRAND TOTAL

834,952.05

A RESOLUTION of the JEFFERSON COUNTY BOARD OF COMMISSIONERS
RESOLUTION NO. 2026-__

A Resolution of the JEFFERSON COUNTY BOARD OF COMMISSIONERS, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program, as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that JEFFERSON COUNTY, Pennsylvania, receives funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant Program; and

WHEREAS, the JEFFERSON COUNTY COMMISSIONERS have the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the JEFFERSON COUNTY COMMISSIONERS have undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the JEFFERSON COUNTY COMMISSIONERS are familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, JEFFERSON COUNTY wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the JEFFERSON COUNTY BOARD OF COMMISSIONERS that the JEFFERSON COUNTY DIRECTOR OF COMMUNITY DEVELOPMENT is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, JEFFERSON COUNTY agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the CHAIRMAN of the JEFFERSON COUNTY BOARD OF COMMISSIONERS is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of JEFFERSON COUNTY.

Adopted by the JEFFERSON COUNTY BOARD OF COMMISSIONERS at the regular meeting on OCTOBER 27, 2026.

Jeff Pisarcik, Chairman

Date

Scott North

Date

Mark Humes

Date

Seal

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Jefferson County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Jefferson County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, Military Order of the Purple Heart, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Jefferson County Commissioners appreciate the sacrifices of our United States military' personnel and believes specific recognition should be granted; therefore, be it

RESOLVED, with designation as a Green Light for Veterans County, Jefferson County hereby declares from November 1 through Veterans Day, November 11, 2026 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Jefferson County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 1st through the 11th 2026.

JEFFERSON COUNTY COMMISSIONERS

Jeffrey E. Pisarcik, Chairman	Date
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Mark H. Humes	Date
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Scott North	Date
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JOIN OPERATION GREEN LIGHT FOR VETERANS



America's counties have a long and proud history of serving our nation's veterans, a legacy that continues to this day as we work with our federal, state and local partners to ensure that the former service members in our communities have access to the resources they need to thrive.

This coming Veterans Day, the National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) invite the nation's 3,069 counties, parishes and boroughs to **join Operation Green Light and show support for veterans by lighting our buildings green from November 4 to November 11**. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

HOW TO JOIN

- Visit www.naco.org/operationgreenlight to access the Operation Green Light for Veterans County Toolkit.
- Use the County Toolkit template to pass a resolution declaring your county's participation in Operation Green Light for Veterans.
- Coordinate with your county Director of Facilities or Building & Grounds to light municipal buildings in green. Options include using projections, flood lights or green filters for existing lights.
- Use the templates and social media resources in the County Toolkit to promote the campaign to local press, businesses, county residents and Members of Congress.
- Upload details about your county's participation through the form included in the County Toolkit.
- Encourage individuals, businesses and community partners to show support by turning on a green light from November 4 to November 11!
- Support veterans year-round by purchasing supplies from veteran-owned businesses on Amazon Business at www.amazon.com/veteran-owned.

Scan the QR code for more
about Operation Green Light,
including a county toolkit.



AMAZON IS PROUD TO SUPPORT OPERATION GREEN LIGHT

Amazon values the unique skills and experience that the military community brings, and we surpassed our 2021 pledge to hire 100,000 veterans and military spouses by 2024.

Military Community Outreach

We are committed to supporting the military community around the world by leveraging our diverse resources and technology to solve critical problems. We focus on supporting disabled veterans, providing mental health and suicide prevention resources, empowering military families and addressing urgent needs like homelessness and food insecurity.

World-Class Veteran & Military Spouse Recruiting

Veterans and military spouses in your community can learn more about career opportunities at Amazon by visiting our military-specific landing page, where they can attend Global Military Affairs webinars to engage with recruiters directly, and search for jobs tailored to their experiences. Visit amazon.jobs/en/military to learn more.

Corporate Leader In Veteran & Military Spouse Retention

We offer extensive resources to assist our veteran employees in their transition from the military, including our Military Mentoring Program, a network of support and tailored training experiences, and a wide array of resources and tools to empower veteran career success.

COUNTIES MATTER FOR VETERANS

County Veteran Service Officers (CVSOs) in 29 states are responsible for successfully processing more than \$52 billion in compensation, pension, health care and other benefits for veterans each year.

Counties across the nation operate Veterans Treatment Courts, through which we can connect justice-involved veterans with programs and benefits that can treat underlying mental health and substance abuse conditions.

Counties support veterans' access to stable housing, employment and education and critical mental health services that treat trauma and prevent suicide.

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SUITE 400 • WASHINGTON, D.C. 20001
202.393.6226 • WWW.NACO.ORG

Scan the QR code for more about
Operation Green Light, including a county toolkit.

