

AGENDA
COMMISSIONERS' CONFERENCE
SEPTEMBER 22, 2026 10:30AM

I. Call to Order

II. Unfinished Business/Correspondence

III. Motion by _____, second by _____, to approve the minutes of the meeting dated September 8, 2026 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV. Motion by _____, second by _____, to approve the actual invoices in the amount of \$1,015,781.04 for the period September 4, through September 17, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

V. Motion by _____, second by _____, to approve the actual payroll in the amount of \$320,972.85 for the period August 23, through September 5, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VI. Motion by _____, second by _____, to proclaim September 17, 2026 as Phyllis F. Roush Deible day throughout Jefferson County. We celebrate Phyllis turning 100 years old. Born in Reynoldsville on September 17, 1926, where she still lives today.

Vote called: Aye _____ Nay _____ Abstain _____

VII. PUBLIC INFORMATION:

VIII. Public Comments

IX. Close Public Comments

X. Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

ALL ATTENDEES MUST SIGN IN

Commissioners' Meeting: October 13, 2026 at 10:30 AM

Board of Election: October 13, 2026 at 11:00 AM

Jefferson Place 2nd Floor Conference Room

Jefferson County Procedures for Public Meetings:

- 1. Roberts Rules of Order shall be the guide for meeting conduct.**
- 2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.**
- 3. Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.**

Jefferson County Commissioners
155 Main Street
Brookville, PA 15825

Invoice Approval

Commissioner's Meeting Date: 9/22/2026

Report Date: 9/17/2026

Actual Invoices for the period of: 9/4/2026 to 9/17/2026

Amount: \$1,015,781.04

See attached list for Detail.

Actual Payroll for the period of: 8/23/2026 to 9/5/2026

Amount: \$320,972.85

Approved by:

Mark H. Humes

Scott E. North

Jeffrey E. Pisarcik

Jefferson County Invoice Approval
09/04/2026 through 09/17/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
10101 - CCAC	DOD Lead RRP Course 08/07/26 Elise Grovanz -Cust ID 1587364	4,750.00
1062 - SCOTT C. ALLEN	CTS Mediation 09/03/26 Stormer-Overly/Rolan Jr.-Cyphert	1,000.00
1074 - WINDSTREAM	911 Acct#021612652 Telephone 9/4-10/3/2026	3,162.16
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-Sept 2026 -Group# 080417-000	1,953.00
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-Sept 2026 -Group# 080417-001	2,880.90
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-Sept 2026 -Group# 105352-17	153,827.28
1703 - CLEARFIELD JEFFERSON DRUG AND ALCOHOL	Prothonotary -Title 75 DUI for August 2026	3,674.47
1735 - PA MUNICIPAL RETIREMENT SYSTEM	Employee Contributions for August 2026	52,365.49
1791 - COURIER EXPRESS/MCLEAN PUBLISHING	ASMT Acct#35401 Legal Ads 8/27/26 qty 3 -Upset Tax Sale	6,528.63
3704 - PCORP	PCoRP Contribution - 2nd Installment	110,466.00
3723 - PENELEC	County Collective Acct#200 000 011 797 for 07/22/26-08/20/26	21,614.65
3856 - PITNEY BOWES RESERVE ACCOUNT	CH Postage Reserve Acct#50171792	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	EDJ Postage Reserve Acct#35598440	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	SDJ postage Reserve Acct#19114495	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	WDJ Postage Reserve Acct# 47949029	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	Postage Reserve Check JP Acct#36104578	4,500.00
4468 - PUNXSUTAWNEY SPIRIT	CDBG Acct#01114818 Legal Ads 07/07/26 & 07/13/26 Punxsy Roof	1,270.00
4983 - ZELENKOFKSKE AXELROD LLC	FINANCE Professional Services -2025 Audit	20,000.00
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for August 2026 qty 10,015	41,361.95
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLU	Jeff Co Audit Prep/Operation-Aug 2026 17.75 Hrs/SWA 2.25 Hrs	2,800.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Maintenance Medications for July 2026	2,008.31
5801 - PRIMECARE MEDICAL, INC.	JAIL Catastrophic Billing -Mecusker, Matthew	3,164.30
5971 - QUALITY BUILDERS & REMODELERS INC	WHRP 26-002 Materials/Labor-Replace Windows Paradise Rd, Sykes	12,330.00
8186 - PA DEPARTMENT OF HUMAN SERVICES	Return Fund 8749100790 Covid Rental/Utility Assistance	5,324.40
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services 07/31/26-08/31/26 Jail Construction	19,793.76
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 CENTER -Cleaning	4,834.32
9820 - TimeClock Plus, LLC.	Enterprise License/Support/Maint 10/8/26-10/7/27 Cust#A00019319	15,726.60
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	27,050.31
C&Y EXPENDITURES	C&Y EXPENSES	484,447.38
		<u>1,010,833.91</u>
Fund 21 - LIQUID FUEL FUND		
8218 - EADS GROUP-ALTOONA	CLF-Engineer Services Through 07/31/26 Project#0131-26-2443	3,870.00
		<u>3,870.00</u>
Fund 73 - OFFENDER SUPERVISION FUND		
1832 - CULLIGAN WATER CONDITIONING	OSF-APO Acct#287-09933722-5 Bottled Water/Equipment Rental	72.80
		<u>72.80</u>
Fund 74 - DRUG TASK FORCE		
3938 - PUNXSUTAWNEY BOROUGH	DTF Reimburse 2026-Q2 Overtime Wages/Benefits - 20 Hours	912.95
4068 - REYNOLDSVILLE BOROUGH	DTF Reimburse 2026-Q2 Overtime Wages/Benefits - 2 Hours	91.38
		<u>1,004.33</u>
GRAND TOTAL		<u><u>1,015,781.04</u></u>