

JEFFERSON COUNTY COMMISSIONERS' CONFERENCE
SEPTEMBER 22, 2026

The regular meeting of the Jefferson County Commissioners was called to order on September 22, 2026 at 10:30 a.m. in the large conference room, Jefferson Place, Brookville, PA. Members present were Mr. Mark Humes, Mr. Scott North, and Mr. Jeffrey Pisarcik. Also attending were Mrs. Angela Burrridge Chief Clerk/Recording Secretary, Mrs. Breanna Barber Deputy Chief Clerk, members of the press and public.

Motion by Mr. North, second by Mr. Humes to approve the minutes of the meeting dated September 8, 2026 as presented. Motion carried.

Motion by Mr. Humes, second by Mr. North, to approve the actual invoices in the amount of \$1,015,781.04 for the period September 4, through September 17, 2026. Mr. Humes voted yes, Mr. North voted yes, and Mr. Pisarcik voted yes. Motion carried.

Motion by Mr. North, second by Mr. Humes, to approve the actual payroll in the amount of \$320,972.85 for the period August 23, through September 5, 2026. Mr. Humes voted yes, Mr. North voted yes, and Mr. Pisarcik voted yes. Motion carried.

Motion by Mr. North, second by Mr. Humes, to proclaim September 17, 2026 as Phyllis F. Roush Deible day throughout Jefferson County. We celebrate Phyllis turning 100 years old. Born in Reynoldsville on September 17, 1926, where she still lives today. Motion carried.

Chief Clerk Mrs. Angela Burrridge, introduced the new Deputy Chief Clerk and Voter Registrar Breanna Barber.

Members of the press asked questions regarding emergency and public safety matters in the county, as well as poll workers and polling locations for the coming November election.

Motion by Mr. Humes, second by Mr. North that the meeting be adjourned. Motion carried.

Respectfully submitted,
Angela Burrridge
Chief Clerk, Recording Secretary

Jefferson County Commissioners
155 Main Street
Brookville, PA 15825

Invoice Approval

Commissioner's Meeting Date: 9/22/2026

Report Date: 9/17/2026

Actual Invoices for the period of: 9/4/2026 to 9/17/2026

Amount: \$1,015,781.04

See attached list for Detail.

Actual Payroll for the period of: 8/23/2026 to 9/5/2026

Amount: \$320,972.85

Approved by:

Mark H. Humes

Scott E. North

Jeffrey E. Pisarcik

Jefferson County Invoice Approval
09/04/2026 through 09/17/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
10101 - CCAC	DOD Lead RRP Course 08/07/26 Elise Grovanz -Cust ID 1587364	4,750.00
1062 - SCOTT C. ALLEN	CTS Mediation 09/03/26 Stormer-Overly/Rolan Jr.-Cyphert	1,000.00
1074 - WINDSTREAM	911 Acct#021612652 Telephone 9/4-10/3/2026	3,162.16
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-Sept 2026 -Group# 080417-000	1,953.00
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-Sept 2026 -Group# 080417-001	2,880.90
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-Sept 2026 -Group# 105352-17	153,827.28
1703 - CLEARFIELD JEFFERSON DRUG AND ALCOHOL	Prothonotary -Title 75 DUI for August 2026	3,674.47
1735 - PA MUNICIPAL RETIREMENT SYSTEM	Employee Contributions for August 2026	52,365.49
1791 - COURIER EXPRESS/MCLEAN PUBLISHING	ASMT Acct#35401 Legal Ads 8/27/26 qty 3 -Upset Tax Sale	6,528.63
3704 - PCORP	PCoRP Contribution - 2nd Installment	110,466.00
3723 - PENELEC	County Collective Acct#200 000 011 797 for 07/22/26-08/20/26	21,614.65
3856 - PITNEY BOWES RESERVE ACCOUNT	CH Postage Reserve Acct#50171792	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	EDJ Postage Reserve Acct#35598440	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	SDJ postage Reserve Acct#19114495	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	WDJ Postage Reserve Acct# 47949029	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	Postage Reserve Check JP Acct#36104578	4,500.00
4468 - PUNXSUTAWNEY SPIRIT	CDBG Acct#01114818 Legal Ads 07/07/26 & 07/13/26 Punxsy Roof	1,270.00
4983 - ZELENKOFKSKE AXELROD LLC	FINANCE Professional Services -2025 Audit	20,000.00
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for August 2026 qty 10,015	41,361.95
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLU	Jeff Co Audit Prep/Operation-Aug 2026 17.75 Hrs/SWA 2.25 Hrs	2,800.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Maintenance Medications for July 2026	2,008.31
5801 - PRIMECARE MEDICAL, INC.	JAIL Catastrophic Billing -Mecusker, Matthew	3,164.30
5971 - QUALITY BUILDERS & REMODELERS INC	WHRP 26-002 Materials/Labor-Replace Windows Paradise Rd, Sykes	12,330.00
8186 - PA DEPARTMENT OF HUMAN SERVICES	Return Fund 8749100790 Covid Rental/Utility Assistance	5,324.40
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services 07/31/26-08/31/26 Jail Construction	19,793.76
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 CENTER -Cleaning	4,834.32
9820 - TimeClock Plus, LLC.	Enterprise License/Support/Maint 10/8/26-10/7/27 Cust#A00019319	15,726.60
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	27,050.31
C&Y EXPENDITURES	C&Y EXPENSES	484,447.38
		<u>1,010,833.91</u>
Fund 21 - LIQUID FUEL FUND		
8218 - EADS GROUP-ALTOONA	CLF-Engineer Services Through 07/31/26 Project#0131-26-2443	3,870.00
		<u>3,870.00</u>
Fund 73 - OFFENDER SUPERVISION FUND		
1832 - CULLIGAN WATER CONDITIONING	OSF-APO Acct#287-09933722-5 Bottled Water/Equipment Rental	72.80
		<u>72.80</u>
Fund 74 - DRUG TASK FORCE		
3938 - PUNXSUTAWNEY BOROUGH	DTF Reimburse 2026-Q2 Overtime Wages/Benefits - 20 Hours	912.95
4068 - REYNOLDSVILLE BOROUGH	DTF Reimburse 2026-Q2 Overtime Wages/Benefits - 2 Hours	91.38
		<u>1,004.33</u>
GRAND TOTAL		<u><u>1,015,781.04</u></u>