AGENDA
COMMISSIONERS CONFERENCE
MARCH 10, 2026

I Call to Order

II Unfinished Business/Correspondence

III Motion by _____, second by _____, to approve the minutes of the meeting dated February 24, 2026 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV Motion by _____, second by _____, to approve the actual invoices in the amount of $895,392.61 for the period February 22, through March 6, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

V Motion by _____, second by _____, to approve the actual payroll in the amount of $326,708.68 for the period February 8, through February 21, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VI Motion by _____, second by _____, to accept the offer of compensation by PennDOT for a .23-acre piece of property for a required Right-of-Way on the northern side of the EMS Building property in the amount of $9,000.00.

Vote called: Humes _____ North _____ Pisarcik _____

VII Motion by _____, second by _____, to enter into an agreement with Denny Puko, Planning Consultant LLC, to provide planning services necessary to prepare a Subdivision and Land Development Ordinance for Jefferson County in an amount not to exceed $16,000.00.

Vote called: Humes _____ North _____ Pisarcik _____

VIII Motion by _____, second by _____, to proclaim March 15 – 21, 2026 as "Pennsylvania 4-H Week" throughout Jefferson County.

Vote called: Humes _____ North _____ Pisarcik _____

IX PUBLIC INFORMATION:

X Public Comments

XI Close Public Comments

XII Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

PLEASE SIGN IN TO BE RECOGNIZED DURING PUBLIC COMMENT

Commissioners' Meeting – March 24, 2026 – 10:30 a.m. – Jefferson Place

Jefferson County Procedures for Public Meetings:

1. **Roberts Rules of Order shall be the guide for meeting conduct.**
2. **Public comment is welcome on any matter of financial impact and during the Public Comment portion.**
3. **Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.**

Jefferson County Invoice Approval
02/21/2026 through 03/06/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
1062 - SCOTT C. ALLEN	PD Assistant Juvenile -March 2026	2,125.00
1074 - WINDSTREAM	911 Acct# 021612652 Telephone 02/04/26-03/03/26	3,162.16
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-Feb 2026 -Group# 080417-000	2,176.00
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-Feb 2026 -Group# 080417-001	3,011.70
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-Feb 2026 -Group# 105352-17	163,894.87
1425 - BROOKVILLE MUNICIPAL AUTHORITY	JAIL Acct#07-125.00*00 Water/Sewage 01/09/26-02/10/26	3,616.55
1536 - CAMPBELL DURRANT, P.C.	HR Special Labor Counsel -January 2026	1,032.00
1608 - CENTRE COMMUNICATIONS	911 Police Dispatch Repair 01/30/26	1,266.50
1735 - PA MUNICIPAL RETIREMENT SYSTEM	Employee Contributions for February 2026	52,103.69
1738 - COMMUNITY ACTION	MATP -Transportation -January 2026	112,744.15
2849 - KENDALL'S KREATIONS	1/2 Cost RE Tax Envelopes/Postage - Reynoldsville Borough	1,147.50
2849 - KENDALL'S KREATIONS	1/2 Cost Tax Collector Envelopes/Postage - Punxsutawney	2,933.50
3704 - PCORP	Deductible Reimbursement -Claim#GC076294 Shank, Justin	8,731.30
3856 - PITNEY BOWES RESERVE ACCOUNT	EDJ Postage Reserve Acct# 35598440	1,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	SDJ Postage Reserve Acct# 19114495	1,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	WDJ Postage Reserve Acct# 47949029	1,500.00
4697 - UMW GENERAL FUND	Employee Dues for February 2026	1,290.12
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLU	Accounting Services 16.75 hrs -Jan 2026 -Jeff Co Audit/SWA/Fair	2,345.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Maintenance Medications for January 2026	2,586.40
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 09/29/25-02/18/26 *01610-Smilo	1,053.28
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 08/05/25-02/03/26 *01564-Smilo	1,907.31
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	Life Ins Premiums-Mar 2026 -Acct# JEFFERPA-BL-1582245	1,566.92
9453 - MCQUOWN TIRE & AUTO LLC	APO-PA Inspection/Brake Pads/Control Arm/Seals-2015 Ford MG408(	1,585.00
9706 - CICCHINELLI FORTUNATO LLC	PD Assistant -March 2026	2,500.00
9837 - WEX Bank	Fuel for County Vehicles-Feb 2026 - 1,419.513 Gallons	3,402.67
9845 - Spessard Law Firm LLC	PD Legal Services 07/30/25-01/30/26 Guthrie, Fatima	1,266.24
9920 - Technique Roofing Systems LLC.	JAIL Project A7115 -Repair Roof Leaks 02/27/26	1,388.00
9990 - Indiana County Jail	JAIL C.O. Training 03/09/26-04/03/26 qty 2 -Cochran/Cornwell	1,200.00
DELINQUENT TAX	November 2025	99,925.09
MISCELLANEOUS	MISC. UNDER $1,000	31,002.05
C&Y EXPENDITURES	C&Y EXPENSES	377,254.76
		892,717.76
Fund 21 - LIQUID FUEL FUND		
4694 - UNITED ELECTRIC COOPERATIVE INC	CLF Acct#5500450300 Outdoor Lighting 01/15/26-02/15/26	16.25
		16.25
Fund 73 - OFFENDER SUPERVISION FUND		
1832 - CULLIGAN WATER CONDITIONING	OSF-APO Acct#287-09933722-5 -Bottled Water & Equip Rental	83.60
4190 - SBM ELECTRONICS	OSF -FTR Equipment Maint Agreement 03/31/26-03/30/27	2,575.00
		2,658.60
GRAND TOTAL		895,392.61

PENNSYLVANIA 4-H WEEK PROCLAMATION

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped 1,196 youth in Jefferson County to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5–18;

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness;

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in Jefferson County who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network provides youth with opportunities for leadership development, career exploration, problem solving, friendships, community involvement, passion, and purpose;

NOW, THEREFORE, we do hereby proclaim March 15 – March 21, 2026 as PENNSYLVANIA 4-H WEEK throughout Jefferson County and encourage our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

Jeffrey E. Pisarcik, Chairman	Date
Scott North	Date
Mark Humes	Date

PennState Extension