

AGENDA
COMMISSIONERS CONFERENCE
MARCH 24, 2026

I Call to Order

II Unfinished Business/Correspondence

III Motion by _____, second by _____, to approve the minutes of the meeting dated March 10, 2026 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV Motion by _____, second by _____, to approve the actual invoices in the amount of \$807,196.82 for the period March 7, through March 20, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

V Motion by _____, second by _____, to approve the actual payroll in the amount of \$322,237.81 for the period February 22, through March 7, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VI Motion by _____, second by _____, to appoint Sarah Gallagher of Brookville to the Jefferson County Planning Commission. Ms. Gallagher's term will expire December 31, 2026.

Vote called: Aye _____ Nay _____ Abstain _____

VII Motion by _____, second by _____, to proclaim the week of April 19-25, 2026 as "National Library Week" in Jefferson County.

Vote called: Aye _____ Nay _____ Abstain _____

VIII Motion by _____, second by _____, to proclaim the month of April 2026 as "Child Abuse Prevention Month" throughout Jefferson County.

Vote called: Aye _____ Nay _____ Abstain _____

IX PUBLIC INFORMATION:

X Public Comments

XI Close Public Comments

XII Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

PLEASE SIGN IN TO BE RECOGNIZED DURING PUBLIC COMMENT

All County offices will be closed on Friday, April 3, 2026 in observance of Good Friday

Commissioners' Meeting – April 14, 2026 – 10:30 a.m. – Jefferson Place

Jefferson County Procedures for Public Meetings:

- 1. Roberts Rules of Order shall be the guide for meeting conduct.**
- 2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.**
- 3. Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.**

Jefferson County Invoice Approval
03/07/2026 through 03/20/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
10030 - Govai Software Solutions LLC	PD -PDRMS App/Professional Services 07/01/25-06/30/26	5,000.00
10032 - Revival Town	HG-Security Deposit; First Month Rent	2,300.00
1074 - WINDSTREAM	911 Acct#021612652 Telephone 03/04/26-04/03/26	3,162.16
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-March 2026 -Group# 080417-001	3,044.40
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-March 2026 -Group# 080417-000	1,894.50
1118 - ANDERSON and KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-March 2026 -Group# 105352-17	154,433.66
1584 - COUNTY COMMISSIONERS ASSOC OF PA-CCAP	2026 CCAP Dues - Sixth Class, Jefferson County	18,837.00
1588 - CDW GOVERNMENT	IT Cust#8063167 Replacement Optics-JP/911/Jail -PO#2/18/202641	2,755.00
1588 - CDW GOVERNMENT	PROTH Cust#8063167 Ricoh Document Scanners PO#2/12/2026-41	2,057.98
1588 - CDW GOVERNMENT	TREAS Cust#8063167 Ricoh Scanners qty 2 -PO#2/13/2026	2,057.98
1608 - CENTRE COMMUNICATIONS	911 Repair Dispatch Audio 01/08/2026	4,511.94
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	Prothonotary -Title 75 DUI for February 2026	4,677.80
2059 - ELK COUNTY PRISON	JAIL 28 Days Inmate Housing-Feb 2026 -Harris, Jeremy	2,100.00
2411 - GWIN DOBSON & FOREMAN INC.	Engineering/Design 02/01/26-02/28/26 -Service Center Rd	6,199.12
2673 - INFOCON CORPORATION	JEF2185 Register/Recorder System/Devices/Imaging-April 2026	2,347.31
2673 - INFOCON CORPORATION	JEF3049 Court Admin System/Devices -April 2026	1,079.31
2673 - INFOCON CORPORATION	JEF3485 Assmt RE/Occ Tax Imaging/Mgmt/Bills -April 2026	1,295.57
2673 - INFOCON CORPORATION	JEF3486 Tax Claim System/Devices/e-Archives -April 2026	1,224.68
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ/DRO/PSU EXT Rent for April 2026	2,916.67
3485 - NATIONAL FUEL GAS	JAIL Acct#351051011 Nat Gas Delivery 01/31/26-02/28/26	1,534.62
3703 - PCOMP	PComp WC Trust -Installment 3	48,514.00
3723 - PENELEC	County Master Acct# 200 000 011 797 for 01/21/26-02/18/26	20,214.44
3856 - PITNEY BOWES RESERVE ACCOUNT	CH Postage Reserve Account# 50171792	1,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	JP Postage Reserve Account# 36104578	2,000.00
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for February 2026 -qty 10,042	39,929.18
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLU	Accounting/Consult-Feb 2026 -Jeff Co Audit 18.5 hrs/SWA 1 hr	2,730.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Catastrophic Billing -Shaffer, Navada	3,636.63
5801 - PRIMECARE MEDICAL, INC.	JAIL Inmate Medical Services for April 2026	65,993.45
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 07/08/25-03/06/26 *01533-Blackie, D. Michael	2,935.71
6393 - SPRINGHILL GROUP	911 Rent for April 2026 -Coolspring Tower	1,528.18
7755 - VIGILNET	APO -GPS Services for February 2026	1,215.50
7989 - ZITO BUSINESS	IT Cust#C-JEFRSN Dark Fiber Lease/Dedicated Internet -March 2026	2,511.41
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services-February 2026 -Jail Construction	7,963.84
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services-January 2026 -Jail Construction	10,912.72
8841 - US FLAG MAKER	VA -US Flags qty 12,960 -PO#2026-02/184495	12,850.80
9001 - EB EMPLOYEE SOLUTIONS LLC	Difference Card - February 2026	7,691.36
9001 - EB EMPLOYEE SOLUTIONS LLC	Difference Card - March 2026	7,618.80
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 CENTER Cleaning	4,758.00
9517 - AMAZON CAPITAL SERVICES	EMA Mini Hard-Shell First Aid Kits qty 150 -PO#2026-0203-001	1,273.50
9784 - ELAN FINANCIAL SERVICES	DIENES -Zoom Monthly Fee, Zoom Pro, 3 Televisions	1,150.37
9784 - ELAN FINANCIAL SERVICES	TURNER -Exhaust Fan, Floor Scrubber, Tools, Oil Change	2,707.30
9795 - Indiana County Coroner's Office	Autopsy/Tox 11/19/25 -Sarver, Richard	2,448.00
9795 - Indiana County Coroner's Office	Autopsy/Tox 12/05/25 -Dolby, Joie	2,345.00
DELINQUENT TAX		
MISCELLANEOUS	MISC. UNDER \$1,000	29,027.12
C&Y EXPENDITURES	C&Y EXPENSES	294,061.32
		<u>800,946.33</u>
Fund 35 - COMMUNITY DEVELOPMENT		
2745 - JEFFERSON COUNTY	County & OBO Punxsutawney CDBG Admin Costs 01/25/26-02/21/26	4,188.93
2745 - JEFFERSON COUNTY	County Staff Delivery (ERR) 01/25/26-02/21/26 -Demo/Center/Bowl	428.60
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Engineering/Design 02/01/26-02/28/26 Punxy Fitness Center	1,213.56
2745 - JEFFERSON COUNTY	County Staff Delivery 01/25/26-02/21/26 -Reynoldsville Worth St	123.92
		<u>5,955.01</u>
Fund 73 - OFFENDER SUPERVISION FUND		
9033 - BROOKVILLE HOMETOWN MARKET	OSF-APO Snacks, Drinks, Creamer, Cups, Bowls, Plates	284.04
1832 - CULLIGAN WATER CONDITIONING	OSF-CT Bottled Water -Acct#287-09984477-4	11.44
		<u>295.48</u>
GRAND TOTAL		<u><u>807,196.82</u></u>

2026 National Library Week Proclamation

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can explore new ideas and be drawn to new possibilities;

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and lifelong learning;

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive;

WHEREAS, the PA Forward®, Literacy is POWER, initiative highlights how libraries and staff encourage literacy in Basic, Information, Civic & Social, Health, and Financial, which contributes to greater personal and community success;

WHEREAS, , libraries partner with schools, businesses, and organizations, connecting the dots to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

WHEREAS, libraries nurture young minds through Storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime;

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

WHEREAS, getting a library card is a financially literate action;

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “**Find Your Joy**”;

NOW, THEREFORE, be it resolved that the Jefferson County Commissioners proclaim National Library Week, April 19-25, 2026. During this week, we encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library helps our community find joy. Adopted this the 24th day of March, 2026.

Jeffrey E. Pisarcik, Chairman

Scott North

Mark Humes