

AGENDA  
COMMISSIONERS CONFERENCE  
FEBRUARY 24, 2026

- I Call to Order
- II Unfinished Business/Correspondence
- III Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the meeting dated February 10, 2026 as presented.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- IV Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the actual invoices in the amount of \$823,000.67 for the period February 7, through February 21, 2026.
- Vote called: Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_
- V Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the actual payroll in the amount of \$317,525.32 for the period January 25, through February 19, 2026.
- Vote called: Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_
- VI Motion by \_\_\_\_\_, second by \_\_\_\_\_, enter into a Hazardous Materials Emergency Response Agreement between Eagle Response Services and Jefferson County to provide emergency and non-emergency response services as described in the Pennsylvania Act 1990-165 pending Solicitor approval.
- Vote called: Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_
- VII Motion by \_\_\_\_\_, second by \_\_\_\_\_, to enter into a Right of Way Agreement between the County of Jefferson and the Jefferson County Fair Authority granting a 16-foot wide right of way to provide access to the property of both parties.
- Vote called: Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_
- VIII Motion by \_\_\_\_\_, second by \_\_\_\_\_, to enter into a Master Service Agreement with GovAI Software Solutions and Jefferson County for the application and software services previously performed under CDI/BTM for the Public Defender's office in the amount of \$5,000 for 2026.
- Vote called: Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_
- IX PUBLIC INFORMATION:

X Public Comments

XI Close Public Comments

XII Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the meeting be adjourned.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

## ANNOUNCEMENTS

***PLEASE SIGN IN TO BE RECOGNIZED DURING PUBLIC COMMENT***

*Commissioners' Meeting – March 10, 2026 – 10:30 a.m. – Jefferson Place*

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**Jefferson County Procedures for Public Meetings:**

- 1. Roberts Rules of Order shall be the guide for meeting conduct.**
- 2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.**
- 3. Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.**

Jefferson County Invoice Approval  
02/07/2026 through 02/20/2026

Vendor	Invoice Description	Amount
<b>Fund 10 - GENERAL FUND</b>		
1588 - CDW GOVERNMENT	IT Cust#8063167 Cisco Duo-Essentials qty 100 -PO#12/18/2025412	3,200.00
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO RP Grant#47577 Care Coord/Mileage -Jan 2026	8,345.94
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	Prothonotary Title 75 DUI for January 2026	3,635.37
1995 - DUBOIS AREA SCHOOL DISTRICT	Payment In Lieu of Taxes 04/01/2024-03/31/2025	16,175.26
2059 - ELK COUNTY PRISON	JAIL Out of County Housing 31 Days-Jan 2026 -Harris, Jeremy	2,325.00
2411 - GWIN DOBSON & FOREMAN INC.	Engineering/Design 08/01/25-01/31/26 Service Center Rd	1,169.68
2673 - INFOCON CORPORATION	JEF2185 -Recorder/Register Systems/Imaging/Devices-March 2026	2,347.31
2673 - INFOCON CORPORATION	JEF3049 Court Admin System -Devices -March 2026	1,079.31
2673 - INFOCON CORPORATION	JEF3072 Prothonotary System/Devices/Imaging -March 2026	1,529.23
2673 - INFOCON CORPORATION	JEF3485 RE/Occ Tax Imaging/Mgmt/Bills -March 2026	1,295.57
2673 - INFOCON CORPORATION	JEF3486 Tax Claim System/Devices/e-Archives -March 2026	1,224.68
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ/DRO/PSU EXT Rent for March 2026	2,916.67
3485 - NATIONAL FUEL GAS	JAIL Acct#351051011 Nat Gas Delivery 12/31/25-01/31/26	1,798.43
3604 - UGI ENERGY SERVICES, LLC	JAIL Cust#C5059 Nat Gas Supply 11/30/25-12/31/25	1,657.77
3703 - PCOMP	PComp WC Trust Contribution -2nd Installment	48,514.00
3723 - PENELEC	County Master Acct#200 000 011 797 for 12/20/25-01/20/26	17,852.76
3856 - PITNEY BOWES RESERVE ACCOUNT	CH Postage Reserve Account# 50171792	1,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	JP Postage Reserve Account# 36104578	2,000.00
3938 - PUNXSUTAWNEY BOROUGH	Payment In Lieu of Taxes 04/01/2024-03/31/2025	6,681.23
3947 - PUNXSUTAWNEY AREA SCHOOL DISTRICT	Payment In Lieu of Taxes 04/01/2024-03/31/2025	7,787.83
4068 - REYNOLDSVILLE BOROUGH	Payment In Lieu of Taxes 04/01/2024-03/31/2025	4,660.94
4593 - SYKESVILLE BOROUGH	Payment In Lieu of Taxes 04/01/2024-03/31/2025	3,341.37
4694 - UNITED ELECTRIC COOPERATIVE INC	911 Acct#5500433400 Fire Tower 12/20/25-01/20/26	1,675.57
4853 - THOMSON REUTERS - WEST	LAW LIB Acct#1000626306 Online/Software Subscript -Jan 2026	2,861.97
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for January 2026 qty 10,837	43,034.92
5286 - CUMMINS SALES AND SERVICE	JAIL Cust#206612 Generator Repair 01/02/26	1,275.45
5286 - CUMMINS SALES AND SERVICE	JAIL Generator Load Bank Test 01/15/26 -PO#2025-10-7-4230	1,136.27
5801 - PRIMECARE MEDICAL, INC.	JAIL Catastrophic Billing - Shaffer, Navada	3,549.53
5801 - PRIMECARE MEDICAL, INC.	JAIL Inmate Maintenance Medications for December 2025	2,918.69
5801 - PRIMECARE MEDICAL, INC.	JAIL Inmate Medical Services for March 2026	65,993.45
6393 - SPRINGHILL GROUP	911 Rent for March 2026 -Coolspring Tower	1,528.18
7827 - AUTOCLEAR LLC	CH Xray Scanner/Roller Bed/Monitor-PComp Grant-PO#2026-01/234	22,700.00
7989 - ZITO BUSINESS	IT Cust#C-JEFRSN Dark Fiber Lease/Dedicated Internet -Feb 2026	2,511.41
8232 - AXON ENTERPRISE	SHERIFF Taser Bundle & Cartridges -Quote Agreement Q-557451	6,363.00
8602 - STALLION MECHANICAL	JAIL Heating Unit Repair 01/16/26 & 01/30/26	1,538.00
8602 - STALLION MECHANICAL	JP -RTU Replacement 02/16/26 -PO#2025-1219-4160-62	23,799.00
9001 - EB EMPLOYEE SOLUTIONS LLC	Difference Card -January 2026	7,723.90
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 CENTER Cleaning Services	4,758.00
Brian Sturgeon	Refund-Exception to 09/23/25 Upset Sale Granted Map#32-363-010:	78,614.75
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	31,194.25
C&Y EXPENDITURES	C&Y EXPENSES	<u>360,820.66</u>
		805,035.35
<b>Fund 35 - COMMUNITY DEVELOPMENT</b>		
6555 - DAVE ROMAN EXCAVATING, INC.	CDBG Request #2-Remainder Final Pmt-Reynoldsville Worth St Wate	10,614.66
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Engineer/Design 11/01/25-01/31/26 Punxy Fitness Center Roc	2,379.68
2745 - JEFFERSON COUNTY	CDBG County Staff Admin Costs	<u>4,495.05</u>
		17,489.39
<b>Fund 73 - OFFENDER SUPERVISION FUND</b>		
9033 - BROOKVILLE HOMETOWN MARKET	OSF-APO Snacks, Creamer, Coffee	150.93
9896 - Zane Lucas	OSF-APO Interior/Exterior Detail/Ozone Txmt -2018 Ford MG2511L	<u>325.00</u>
		475.93
<b>GRAND TOTAL</b>		<u><u>823,000.67</u></u>