

AGENDA
COMMISSIONERS CONFERENCE
JANUARY 27, 2026

I Call to Order

II Unfinished Business/Correspondence

III Motion by _____, second by _____, to approve the minutes of the meeting dated December 23, 2025 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV Motion by _____, second by _____, to approve the actual invoices in the amount of \$1,027,141.39 for the period January 13, through January 23, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

V Motion by _____, second by _____, to approve the actual payroll in the amount of \$335,732.20 for the period December 28, 2025 through January 10, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VI Motion by _____, second by _____, to adopt Resolution Number 2026-01 authorizing the submission of FY 2026 CDBG Competitive Application on behalf of Jefferson County.

Vote called: Aye _____ Nay _____ Abstain _____

VII Motion by _____, second by _____, set the non-union HSA Match to \$850.00 for individual coverage and \$1700.00 for all other coverage effective January 1, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

VIII Motion by _____, second by _____, to set the non-union hospital waiver to \$1500.00 effective January 1, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

IX Motion by _____, second by _____, to amend the agreement between Jefferson County and Patricia Johnston of Reynoldsville to increase the amount of the cleaning agreement from \$185.00 per month to \$300.00 per month for District Judge Inzana's office in Reynoldsville.

Vote called: Humes _____ North _____ Pisarcik _____

- X Motion by _____, second by _____, to enter into an agreement with Ashley Thomas of Punxsutawney to perform cleaning services at District Judge Mizerock's office in Punxsutawney in the amount of \$300.00 per month. Term of said agreement shall be January 1, 2026 through December 31, 2026.

Vote called: Humes _____ North _____ Pisarcik _____

XI PUBLIC INFORMATION:

In December 2025, Jefferson County was awarded funds through the PComp Safety Grant for various projects. Awarded projects:

New X-Ray/Metal detector for Courthouse - \$ 22,700
3 emergency lift chairs for Courthouse and Jefferson Place - \$ 900
Stop the Bleed kits for every county building - \$ 4,493.72
Adult Probation tourniquets and holders for their vests - \$ 703.22
Fire extinguisher maintenance costs for all County extinguishers in 2026 - \$ 946
Rock salt for county-owned buildings - \$ 5,257.06

XII Public Comments

XIII Close Public Comments

- XIV Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

PLEASE SIGN IN TO BE RECOGNIZED DURING PUBLIC COMMENT

Commissioners' Meeting – February 10, 2026 – 10:30 a.m. – Jefferson Place

Jefferson County Procedures for Public Meetings:

- 1. Roberts Rules of Order shall be the guide for meeting conduct.**
- 2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.**
- 3. Sign-in prior to the meeting commencing and indicate that you wish to address the board. Remarks shall be limited to two minutes and respect for others is expected. If comments are derogatory or inflammatory in the view of the Chair, comments will be ended.**

Jefferson County Invoice Approval
01/13/2026 through 01/23/2026

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
10006 - Postal Products Unlimited Inc.	ELECT-Cust#3335345 -2 Mail Racks/60 Trays -PO#2025-12/114115	3,480.00
1062 - SCOTT C. ALLEN	CTS Mediation 01/08/26 Marcum-Marche/Burkett-Burkett	1,000.00
1218 - BATTAGLIA PRINTING	ELECT 4,312 Mail-In Ballot Apps/Envelopes/Postage -PO#2025-12/2.	3,868.26
1273 - BERKHEIMER TAX ADMINISTRATOR HAB-EIT	2025-Q4 EIT - Pine Creek Twp	6,448.41
1273 - BERKHEIMER TAX ADMINISTRATOR HAB-EIT	2025-Q4 EIT - Brookville	11,693.06
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST	Employer 2025-Q4 UC Trust Contribution	3,630.10
1587 - COUNTY CHIEF ADULT PROBATION-CCAPPOAP	2026 Sixth Class County Annual Assessment	1,133.00
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	Prothonotary Title 75 DUI for December 2025	3,009.78
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO RP Grant#47577 Q1 Care Coord/Mileage-July 2025	4,302.48
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO -RP Grant#47577 Q2 Care Coord/Mileage-Dec 2025	4,461.94
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO -RP Grant#47577 Q1 Care Coord/Mileage-Aug 2025	4,474.71
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO -RP Grant#47577 Q1 Care Coord/Mileage-Sept 2025	5,377.71
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO -RP Grant#47577 Q2 Care Coord/Mileage-Oct 2025	6,723.81
1703 - CLEARFIELD-JEFFERSON DRUG AND ALCOHOL	APO -RP Grant#47577 Q2 Care Coord/Mileage-Nov 2025	7,889.84
1704 - COMMUNITY CONNECTIONS OF CLFLD-JEFF CO	2026-Q1 County Matching Funds (FY 2025-2026)	24,850.00
2059 - ELK COUNTY PRISON	JAIL Inmate Housing 27 Days -Harris, Jeremy	1,620.00
2673 - INFOCON CORPORATION	JEF3049 Court Admin System/Devices -Feb 2026	1,079.31
2673 - INFOCON CORPORATION	JEF3486 Tax Claim System/Devices/e-Archives -Feb 2026	1,224.68
2673 - INFOCON CORPORATION	JEF3485 Assmt RE/Occ Tax Mgmt/Imaging/Bills -Feb 2026	1,295.57
2673 - INFOCON CORPORATION	JEF3072 Prothonotary System/Devices/Imaging -Feb 2026	1,529.23
2673 - INFOCON CORPORATION	JEF3072 Proth Security Preservation System 02/2026 to 01/2027	1,966.36
2673 - INFOCON CORPORATION	JEF2185 Register & Recorder Systems/Devices/Imaging -Feb 2026	2,347.31
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ-DRO-PSU EXT Rent for February 2026	2,916.67
3485 - NATIONAL FUEL GAS	JAIL Acct#351051011 Nat Gas Delivery 11/30/25-12/31/25	1,598.35
3604 - UGI ENERGY SERVICES, LLC	JAIL Acct#C5059 Nat Gas Supply 10/31/25-11/30/25	1,048.59
3703 - PCOMP	PComp WC Trust Contribution -Installment 1	48,514.00
3723 - PENELEC	County Master Acct#200 000 011 797 for 11/21/25-12/19/25	17,646.85
3726 - PENN STATE COOPERATIVE EXTENSION	2026-Q1 Appropriation	8,750.00
3755 - PENNSYLVANIA DISTRICT ATTORNEY ASSOC-PDAA	2026 Jefferson County Assessment -6th Class	5,022.16
4504 - STATE INDUSTRIAL PRODUCTS	JAIL Cust#877502 Detergents/Brightener PO#2025-09/244230-2	1,386.03
4504 - STATE INDUSTRIAL PRODUCTS	JAIL Cust#877502 Cleaners/Detergents PO#2025-07/234230	1,472.33
4504 - STATE INDUSTRIAL PRODUCTS	JAIL Cust#876290 Cleaners -PO#2025-12/224230	1,677.86
4853 - THOMSON REUTERS - WEST	LAW LIB Acct#1000626306 Online/Software Subscript -Dec 2025	2,861.97
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL Cust#JCJ349 Meals for Dec 2025 qty 11,478	45,567.66
5340 - SUSQUEHANNA ACCOUNTING & CONSULTING SOLU	Accounting/Consult -Jefferson County Solid Waste Auth - 10 Hours	1,400.00
5594 - BERKHEIMER TAX ADMINISTRATOR-HAB LST	2025-Q4 LST - Brookville Borough	1,412.00
5801 - PRIMECARE MEDICAL, INC.	JAIL Infectious Disease Testing & Meds - Oct-Nov 2025	1,641.77
5801 - PRIMECARE MEDICAL, INC.	JAIL Inmate Medical Services for February 2026	65,993.45
6346 - J.D. RYAN LAW OFFICES	Court-Appointed Counsel 2026-Q1	3,375.00
6346 - J.D. RYAN LAW OFFICES	COMMISSIONERS Solicitor 2026-Q1	11,250.00
6393 - SPRINGHILL GROUP	911 Rent for February 2026 -Coolspring Tower	1,528.18
7254 - Johnson Controls Building Solutions LLC	CH Planned Service Agreement 01/01/26-12/31/26	10,376.00
7408 - BROCKWAY TELEVISION INC.	911 - 2026 Tower Lease Agreement	1,200.00
7755 - VIGILNET	APO RP Grant#47577 Q2 SCRAM CAM -Oct 2025	1,075.00
7755 - VIGILNET	APO -GPS Services for December 2025	1,130.50
7989 - ZITO BUSINESS	IT Cust#C-JEFRSN Dark Fiber Lease/Dedicated Internet-Jan 2026	2,511.41
8304 - 1-STEP DETECT	APO -RP Grant#47577 Drug Tests qty 750	2,460.62
9062 - XTREME CLEANING SOLUTIONS LLC	JP-CH-911 Center Cleaning Services	4,758.00
9836 - Fairfield Computer Services, LLC	TREAS Dog License Software Subscript 01/01/26-12/31/26	1,560.00
9861 - Vision Government Services, Inc	ASSMT DataScout Mapping Services/OneMap 01/01/26-12/31/26	24,676.00
9925 - Bell Tower Corporation Inc.	911 Snyder Hill -Tower Erection/Grounding/Electrical	60,000.00
9979 - CP Abstracting LLC	ASSMT 2025 Judicial Searches qty 23	2,300.00
9996 - J&E Tree and Excavation	911 Snow/Ice Management 12/02/25-01/02/26	1,125.00
9996 - J&E Tree and Excavation	JAIL Snow/Ice Management 12/02/25-01/02/26	1,680.00
9997 - Liberty Vote	ELECT Firmware Lease/Hardware Warranty 02/01/26-01/31/27	10,309.04
DELINQUENT TAX	October 2025	69,202.37
MISCELLANEOUS	MISC. UNDER \$1,000	33,251.85
C&Y EXPENDITURES	C&Y EXPENSES	471,057.17
		<u>1,027,141.39</u>

GRAND TOTAL

1,027,141.39