

AGENDA
NOVEMBER 18, 2025 – 11:00 A.M.
INTERMEDIATE PUNISHMENT BOARD
JEFFERSON COUNTY JAIL INSPECTION
MEETING

I Call the regular meeting to order.

II Motion by _____, second by _____,
that the minutes of the previous meeting be accepted as presented.

Vote called: Aye _____ Nay _____ Abstain _____

III Motion by _____, second by _____, that
The Financial Report for October 2025 be accepted as presented.

Vote called:

Humes _____ North _____ Pisarcik _____ VanSteenberg _____
Burkett _____ Bartley _____ Foradora _____

III Motion by _____, second by _____,
that the Jail Report for October 2025 be accepted as presented.

Vote called:

Humes _____ North _____ Pisarcik _____ VanSteenberg _____
Burkett _____ Bartley _____ Foradora _____

VI Old Business:

VII New Business:

VIII Motion by _____, second by _____, that the
meeting be adjourned.

The next meeting of the Jefferson County Jail Inspection/Intermediate Punishment Board will be held, December 23, 2025 at 11:00 am in the Large Conference Room at the Jefferson Place, 155 Main Street, 2nd Floor, Brookville, PA 15825.

JEFFERSON COUNTY
JAIL BUDGET PERFORMANCE REPORT
FYTD 2025 THROUGH NOVEMBER 14

Account	Account Description	Adopted Budget	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
3310	FED. GRANTS	.00	.00	.00	+++	45,482.00
3410	ADMINISTRATIVE FEE	15,000.00	10,034.83	4,965.17	67	13,683.23
3422	INCENTIVE PAYMENTS	4,000.00	2,600.00	1,400.00	65	5,000.00
3440	COMMISSIONS	.00	3,185.36	(3,185.36)	+++	762.90
3440-001	COMMISSIONS TELEPHONE	55,000.00	32,830.97	22,169.03	60	55,037.15
3440-002	COMMISSIONS COMMISSARY	40,000.00	26,421.46	13,578.54	66	43,095.15
3460-905	FEES BOOKING FEES	20,000.00	17,566.07	2,433.93	88	22,518.18
3470-070	JAIL WORK RELEASE ROOM & BOARD	75,000.00	71,387.16	3,612.84	95	87,456.41
3470-071	JAIL ROOM & BOARD OTHER COUNTIES	75,000.00	40,710.00	34,290.00	54	86,915.00
3470-072	JAIL WEEK-END FEES	5,000.00	1,184.50	3,815.50	24	5,771.84
3970	RESTITUTION	15,000.00	1,628.45	13,371.55	11	2,564.19
REVENUE TOTALS		\$304,000.00	\$207,548.80	\$96,451.20	68%	\$368,286.05
4140	SALARY STAFF	2,021,692.00	1,668,517.01	353,174.99	83	1,868,389.97
4151	OVERTIME	11,500.00	15,414.71	(3,914.71)	134	9,032.40
4152	ON CALL	11,700.00	8,460.00	3,240.00	72	8,040.00
4186	HEALTH INSURANCE	680,322.00	531,149.37	149,172.63	78	508,995.03
4187	HSA CONTRIBUTION	37,175.00	17,948.62	19,226.38	48	22,991.42
4188	LIFE INSURANCE	3,024.00	2,224.25	799.75	74	2,660.49
4190	RETIREMENT PENSION BENEFIT	197,649.00	173,138.74	24,510.26	88	166,056.67
4191	FICA	154,113.00	122,571.84	31,541.16	80	137,470.82
4192	UNEMPLOYMENT COMPENSATION	10,584.00	13,076.20	(2,492.20)	124	11,847.55
4193	WORKERS COMPENSATION	108,610.00	91,433.60	17,176.40	84	99,665.43
4194	CLOTHING ALLOWANCE	16,000.00	8,661.71	7,338.29	54	12,124.68
4200	MATERIAL AND SUPPLIES	31,500.00	15,921.31	15,578.69	51	26,630.77
4210	CLEANING/SANITATION SUPPLIES	28,000.00	22,849.83	5,150.17	82	35,507.81
4212	FOOD	330,000.00	333,519.41	(3,519.41)	101	408,749.02
4213	CLOTHING	2,000.00	.00	2,000.00	0	.00
4226	EQUIPMENT	2,500.00	2,828.62	(328.62)	113	2,378.37
4231	VEHICLE FUEL	1,200.00	440.00	760.00	37	959.98
4315	PHYSICIANS & DENTIST	725,000.00	647,322.77	77,677.23	89	777,107.91
4321	TELEPHONE CELL PHONES	200.00	262.50	(62.50)	131	300.00
4325	POSTAGE	200.00	148.63	51.37	74	226.73
4330	TRAVEL EXPENSE	2,000.00	1,447.59	552.41	72	1,330.80
4340	ADVERTISING	100.00	.00	100.00	0	159.22
4360	UTILITIES	.00	.00	.00	+++	129,307.15
4361	ELECTRIC	66,745.00	72,165.17	(5,420.17)	108	.00
4362	GAS	16,200.00	13,098.49	3,101.51	81	.00
4364	WATER AND SEWAGE	36,660.00	30,785.09	5,874.91	84	.00
4365	SOLID WASTE	17,000.00	6,517.00	10,483.00	38	.00
4370	MAINTENANCE AND REPAIR	55,000.00	56,076.65	(1,076.65)	102	48,881.18
4371	COMPUTER LEASE/SERVICE	.00	.00	.00	+++	3,040.00
4372	VEHICLE MAINTENANCE	1,500.00	3,621.70	(2,121.70)	241	2,141.42
4400	PROGRAM COST	25,000.00	15,039.09	9,960.91	60	19,500.00
4400-19	PROGRAM COST COVID-19	.00	.00	.00	+++	45,482.00
4400-432	PROGRAM COST INMATE WELFARE EXPEN	.00	.00	.00	+++	13,267.15
4420	DUES AND MEMBERSHIPS	1,200.00	240.00	960.00	20	735.00
4434	INMATE EMPLOYMENT	4,300.00	4,368.00	(68.00)	102	4,712.00

JEFFERSON COUNTY
JAIL BUDGET PERFORMANCE REPORT
FYTD 2025 THROUGH NOVEMBER 14

Account	Account Description	Adopted Budget	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
4435	HOSPITAL AND LAB FEES	2,500.00	17,236.75	(14,736.75)	689	2,494.00
4436	OUT OF COUNTY HOUSING	1,500.00	.00	1,500.00	0	1,738.81
4450	CONTRACTED SERVICES	3,800.00	12,104.76	(8,304.76)	319	5,351.96
4450-230	CONTRACTED SERVICES THERAPIST - FOR	75,000.00	35,489.78	39,510.22	47	92,799.90
4460	MEETING AND CONFERENCE	1,700.00	900.00	800.00	53	1,200.00
4461	TRAINING	5,500.00	5,185.15	314.85	94	2,311.60
4700	CAPITAL PURCHASES	.00	17,518.00	(17,518.00)	+++	60,629.85
EXPENSE TOTALS		\$4,688,674.00	\$3,967,682.34	\$720,991.66	85%	\$4,534,217.09
Grand Totals		(\$4,384,674.00)	(\$3,760,133.54)	(\$624,540.46)		(\$4,165,931.04)