

MEETING NOTICE

TO: Jail Board Members

FROM: Jefferson County Commissioners

MEETING: Jefferson County Jail Inspection/Intermediate
Punishment Board Meeting

DATE: Tuesday, October 28, 2025 at 11:00 am

LOCATION: Large Conference Room
Jefferson Place

AGENDA
OCTOBER 28, 2025 – 11:00 A.M.
INTERMEDIATE PUNISHMENT BOARD
JEFFERSON COUNTY JAIL INSPECTION
MEETING

I Call the regular meeting to order.

II Motion by _____, second by _____,
that the minutes of the previous meeting be accepted as presented.

Vote called: Aye _____ Nay _____ Abstain _____

III Motion by _____, second by _____, that
The Financial Report for September 2025 be accepted as presented.

Vote called:

Humes _____ North _____ Pisarcik _____ VanSteenberg _____
Burkett _____ Bartley _____ Foradora _____

III Motion by _____, second by _____,
that the Jail Report for September 2025 be accepted as presented.

Vote called:

Humes _____ North _____ Pisarcik _____ VanSteenberg _____
Burkett _____ Bartley _____ Foradora _____

VI Old Business:

VII New Business:

VIII Motion by _____, second by _____, that the
meeting be adjourned.

The next meeting of the Jefferson County Jail Inspection/Intermediate Punishment Board will be held, November 18, 2025 at 11:00 am in the Large Conference Room at the Jefferson Place, 155 Main Street, 2nd Floor, Brookville, PA 15825. (PLEASE NOTE CHANGE IN MEETING DATE)

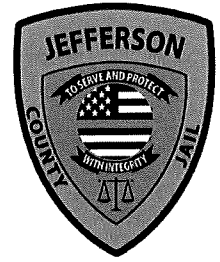
JEFFERSON COUNTY JAIL
BUDGET PERFORMANCE REPORT
FYTD 2025 THROUGH OCTOBER 23

Account	Account Description	Adopted Budget	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
3310	FED. GRANTS	.00	.00	.00	+++	45,482.00
3410	ADMINISTRATIVE FEE	15,000.00	8,128.01	6,871.99	54	13,683.23
3422	INCENTIVE PAYMENTS	4,000.00	2,200.00	1,800.00	55	5,000.00
3440	COMMISSIONS	.00	2,405.00	(2,405.00)	+++	762.90
3440-001	COMMISSIONS TELEPHONE	55,000.00	32,830.97	22,169.03	60	55,037.15
3440-002	COMMISSIONS COMMISSARY	40,000.00	26,421.46	13,578.54	66	43,095.15
3460-905	FEES BOOKING FEES	20,000.00	17,566.07	2,433.93	88	22,518.18
3470-070	JAIL WORK RELEASE ROOM & BOARD	75,000.00	68,839.46	6,160.54	92	87,456.41
3470-071	JAIL ROOM & BOARD OTHER COUNTIE	75,000.00	24,840.00	50,160.00	33	86,915.00
3470-072	JAIL WEEK-END FEES	5,000.00	1,184.50	3,815.50	24	5,771.84
3970	RESTITUTION	15,000.00	1,628.45	13,371.55	11	2,564.19
REVENUE TOTALS		\$304,000.00	\$186,043.92	\$117,956.08	61%	\$368,286.05
4140	SALARY STAFF	2,021,692.00	1,516,749.33	504,942.67	75	1,868,389.97
4151	OVERTIME	11,500.00	14,383.68	(2,883.68)	125	9,032.40
4152	ON CALL	11,700.00	8,010.00	3,690.00	68	8,040.00
4186	HEALTH INSURANCE	680,322.00	479,200.90	201,121.10	70	508,995.03
4187	HSA CONTRIBUTION	37,175.00	16,223.18	20,951.82	44	22,991.42
4188	LIFE INSURANCE	3,024.00	2,026.22	997.78	67	2,660.49
4190	RETIREMENT PENSION BENEFIT	197,649.00	158,200.51	39,448.49	80	166,056.67
4191	FICA	154,113.00	111,653.48	42,459.52	72	137,470.82
4192	UNEMPLOYMENT COMPENSATION	10,584.00	12,456.13	(1,872.13)	118	11,847.55
4193	WORKERS COMPENSATION	108,610.00	84,083.82	24,526.18	77	99,665.43
4194	CLOTHING ALLOWANCE	16,000.00	5,237.64	10,762.36	33	12,124.68
4200	MATERIAL AND SUPPLIES	31,500.00	14,934.87	16,565.13	47	26,630.77
4210	CLEANING/SANITATION SUPPLIES	28,000.00	21,625.39	6,374.61	77	35,507.81
4212	FOOD	330,000.00	333,519.41	(3,519.41)	101	408,749.02
4213	CLOTHING	2,000.00	.00	2,000.00	0	.00
4226	EQUIPMENT	2,500.00	2,828.62	(328.62)	113	2,378.37
4231	VEHICLE FUEL	1,200.00	440.00	760.00	37	959.98
4315	PHYSICIANS & DENTIST	725,000.00	578,713.97	146,286.03	80	777,107.91
4321	TELEPHONE CELL PHONES	200.00	237.50	(37.50)	119	300.00
4325	POSTAGE	200.00	133.09	66.91	67	226.73
4330	TRAVEL EXPENSE	2,000.00	831.99	1,168.01	42	1,330.80
4340	ADVERTISING	100.00	.00	100.00	0	159.22
4360	UTILITIES	.00	.00	.00	+++	129,307.15
4361	ELECTRIC	66,745.00	64,741.09	2,003.91	97	.00
4362	GAS	16,200.00	12,135.07	4,064.93	75	.00
4364	WATER AND SEWAGE	36,660.00	27,340.92	9,319.08	75	.00
4365	SOLID WASTE	17,000.00	5,834.50	11,165.50	34	.00
4370	MAINTENANCE AND REPAIR	55,000.00	51,410.91	3,589.09	93	48,881.18
4371	COMPUTER LEASE/SERVICE	.00	.00	.00	+++	3,040.00
4372	VEHICLE MAINTENANCE	1,500.00	3,621.70	(2,121.70)	241	2,141.42
4400	PROGRAM COST	25,000.00	14,414.69	10,585.31	58	19,500.00
4400-19	PROGRAM COST COVID-19	.00	.00	.00	+++	45,482.00
4400-432	PROGRAM COST INMATE WELFARE EX	.00	.00	.00	+++	13,267.15
4420	DUES AND MEMBERSHIPS	1,200.00	240.00	960.00	20	735.00
4434	INMATE EMPLOYMENT	4,300.00	4,368.00	(68.00)	102	4,712.00
4435	HOSPITAL AND LAB FEES	2,500.00	17,236.75	(14,736.75)	689	2,494.00
4436	OUT OF COUNTY HOUSING	1,500.00	.00	1,500.00	0	1,738.81
4450	CONTRACTED SERVICES	3,800.00	8,204.76	(4,404.76)	216	5,351.96
4450-230	CONTRACTED SERVICES THERAPIST - FI	75,000.00	35,489.78	39,510.22	47	92,799.90
4460	MEETING AND CONFERENCE	1,700.00	900.00	800.00	53	1,200.00
4461	TRAINING	5,500.00	5,185.15	314.85	94	2,311.60
4700	CAPITAL PURCHASES	.00	17,518.00	(17,518.00)	+++	60,629.85
EXPENSE TOTALS		\$4,688,674.00	\$3,630,131.05	\$1,058,542.95	77%	\$4,534,217.09
Grand Totals		(\$4,384,674.00)	(\$3,444,087.13)	(\$940,586.87)		(\$4,165,931.04)

Jefferson County Jail

JAIL POPULATION REPORT

Monthly Population Statistics - 09/01/2025 00:00 to 10/01/2025 00:00



Beginning Of Month Population: **117**
Monthly Commitments: **71**
Monthly Releases: **54**
End Of Month Population: **134**

Housing Breakdown

Total Housed Out Of Jefferson County Jail: **5**

**** No Cost To Jefferson County**

	M	F	Total
CLARION COUNTY	1	1	2
JEFFERSON COUNTY	1	0	1
WEEKENDER	2	0	2
Total	4	1	5

Total Housed In Jefferson County Jail: **129**

Total Males: **109**
Total Females: **20**

Total Population As Of 10/01/2025 00:00: 134
Total Males: 113
Total Females: 21
Average Daily Population For Date Range: 124

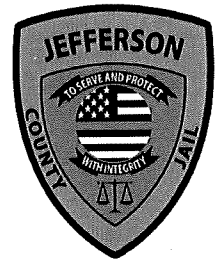
Population Demographics

Total Sentenced Inmates As Of 10/01/2025 00:00: 29
Total Awaiting Trial/Hearing As Of 10/01/2025 00:00: 105

Jefferson County Jail

JAIL POPULATION REPORT

Monthly Population Statistics - 09/01/2025 00:00 to 10/01/2025 00:00



Number Of Inmates Per Judge:

	Total
54-3-01	11
54-3-02	11
54-3-03	25
FORADORA	60
No Judge Assigned	27
Total	134

Number Of Sentenced Inmates Per Judge:

	Total
	1
54-3-01	3
54-3-02	4
54-3-03	1
FORADORA	20
Total	29

Serving Lower Court Sentences: 8

Serving Common Plea Sentences: 21

****Please keep in mind an individual can be serving sentences for both if they have 2 cases (one of each) or similar scenario.**

Approved For Work Release Program: 17
Approved For Community Service Work Program: 0
Total Parole/Probation Violators: 29
Housing For Other Counties: 17
Inmate Exchanges: 1