

Scott North

From: Scott North
Sent: Tuesday, June 13, 2023 11:37 AM
To: lmcguire@punxsutawneyspirit.com; anelson@thecourierexpress.com
Subject: Releases
Attachments: STMP Press Release.docx; TPA Decertification.docx

FYI

Scott E. North

Commissioner
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Jefferson County Commissioners
Press Release: June 13, 2023
Strategic Management Program and Five Year Financial Plan

The Commissioners are pleased to accept this final report from Herbert, Rowland, and Grubic (HRG) on behalf of Jefferson County.

The Department of Community and Economic Development (DCED) under the local leadership of Terri Cunkle, Local Government Policy Specialist, made available the Strategic Management Program and Five Year Financial Plan by which our county was able to receive a solid review of our operations and potential funding to implement improvements.

We asked HRG in 2022 to examine our internal operations, policies, finances, personnel, physical space use, and programs. The intent of this effort is to determine the best and most effective use of the taxpayers' resources.

The Strategic Management Plan identified some good news, such as "...the Jefferson County Commissioners have done an excellent job managing the overall financial condition of the County..." however, we are looking for areas in need of improvement. The HRG Team developed 62 items for consideration that could enhance our operations, such as developing a Capital Improvement Plan, enhancing the County's use of technology, and updating the County's website to name a few.

We have already begun to take advantage of what we have learned from the draft report. Our HR policies are currently being revamped and we researched the best practices on the establishment of an Infrastructure Bank that could financially assist Jefferson County's thirty-four boroughs and townships.

Next, the Commissioners are looking to establish a Chief Financial Officer (CFO) position which will bring in-house expertise and reduce our reliance upon outside consultants, saving the County tens of thousands of dollars annually. We will also determine the feasibility of making more land, parcel, and property information available online. The report also suggests innovative approaches to tourism and economic development as well the more effective use of resources such as Hotel Tax revenue.

The implementation of this plan could bring the county up to \$1 million in grants through DCED. Due to the outstanding effort of our Community Development Director, Ben White, the County's match was reduced from 50% down to 10%, saving the taxpayers of Jefferson County hundreds of thousands of dollars.

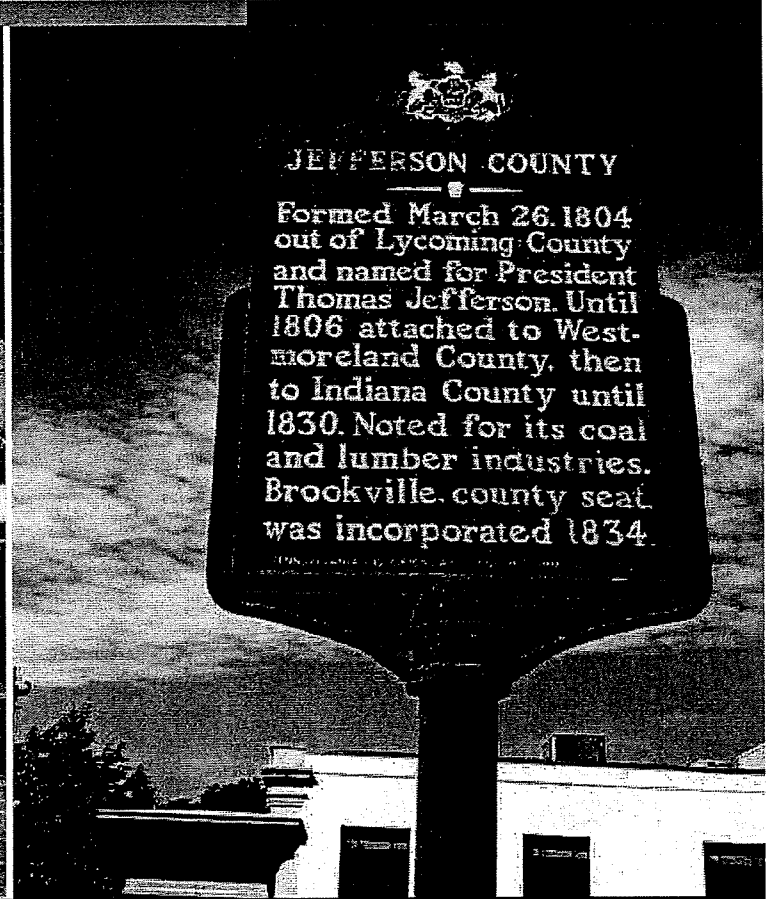
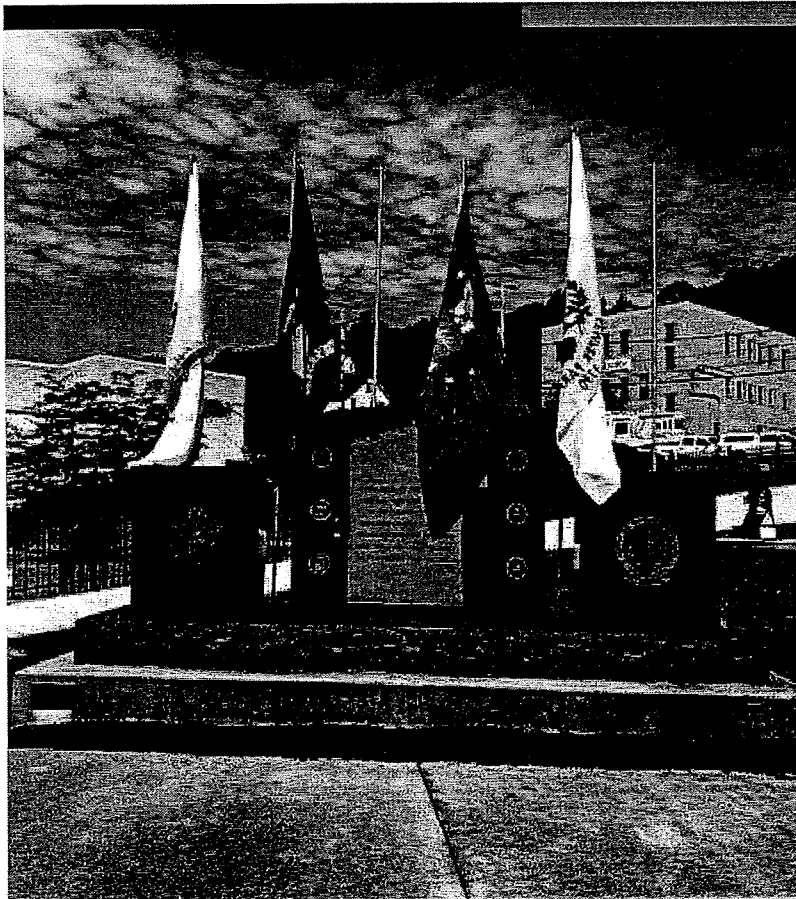
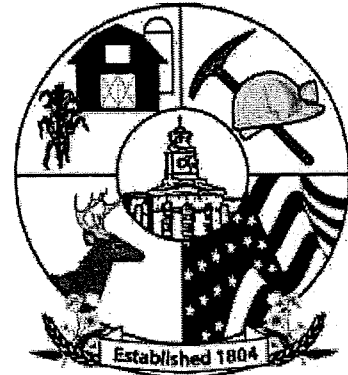
The Commissioners of Jefferson County thank Mr. Grimm of HRG and Terri Cunkle of DCED for their efforts and diligence on behalf of our taxpayers. We look forward to cost savings and enhanced services for our citizens as a result of this hard work.



200 West Kensinger Drive, Suite 100
Cranberry Township, PA 16066.
724.779.4777
www.hrg-inc.com

STRATEGIC MANAGEMENT PLANNING PROGRAM AND FIVE-YEAR FINANCIAL PLAN

Submitted to:
ATTN: Jefferson County, Pennsylvania
Benjamin R. White, Director of Community Development
Jefferson County Department of Development
155 Main Street, 2nd Floor
Brookville, PA 15825



Submitted: June 5, 2023

Herbert, Rowland & Grubic, Inc.
Engineering | Planning | Infrastructure Solutions

COMMISSIONERS CONFERENCE
JUNE 13, 2023

The regular meeting of the Jefferson County Commissioners was called to order on June 13, 2023 at 10:30 a.m. in the large conference room, Jefferson Place, Brookville, PA. Members present were Herbert L. Bullers, Jr., Scott North and Jeffrey E. Pisarcik. Also attending was Karen Lupone, recording secretary and members of the press and public.

Motion by Mr. Pisarcik, second by Mr. North to approve the minutes of the last meeting dated May 23, 2023. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. North to approve invoices in the amount of \$1,628,853.89 for the period May 21, through June 3, 2023. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. North, second by Mr. Pisarcik that the actual gross payroll in the amount of \$310,990.73 be approved for payment for the period May 21, through June 3, 2023. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second the Mr. North to award the construction contract for Contract No. CDBG-C21-03; Borough of Corsica – Water Street Waterline Replacement Project Phase II, to the low bidder, Dave Roman Excavating, Inc., in the amount of \$81,570. This award is contingent upon the contractor fulfilling all contract requirements. In addition, this motion authorizes the Chairman of the Board of County Commissioners to execute all contract documents with Dave Roman Excavating, Inc., including any change orders to the contract. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. North, second by Mr. Pisarcik to initiate the process by which the County of Jefferson decertifies PA Great Outdoors as its Tourist Promotion Agency. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. North, second by Mr. Pisarcik to approve the Jefferson County Strategic Management Plan prepared by HRG, Inc./PA Economy League. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

The Strategic Management Plan was funded through the Department of Community and Economic Development (DCED). The study was prepared to recommend cost saving ways in certain areas of the County with one being the hiring of a future Chief Financial Officer (CFO).

Motion by Mr. Pisarcik, second by Mr. North to approve application 23-33411-001 for County Aid to Sykesville Borough in the amount of \$6,379.74 for the purchase of stone and winter salt purchases. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. North, second by Mr. Pisarcik to approve application 23-33409-002 for County Aid to Worthville Borough in the amount of \$390.23 for the resurfacing of Cliff Road. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. North to approve application 23-33207-001 for County Aid to Heath Township in the amount of \$4,062.52 for the installation of cross drains on Pine Run Road. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

COMMISSIONERS CONFERENCE
JUNE 13, 2023
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Motion by Mr. North, second by Mr. Pisarcik to approve application 23-33405-001 for County Aid to Falls Creek Borough in the amount of \$5,577.78 for street paying. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.

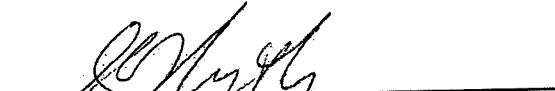
Motion by Mr. Pisarcik, second by Mr. North to approve application 23-33219-001 for County Aid to Union Township in the amount of \$10,999.35 for reconstruction of Township Road 329 (Douglas Road). Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.


At this time, Mr. VanSteenberg introduced the 2023 Fair Queen Taylor Rafferty.

Dave Reitz, VA Director remarked that all the flags are out at the cemeteries and the Military Share will be held on August 3rd at 3:00 p.m. at the Jefferson County Fairgrounds.


Motion by Mr. Pisarcik, second by Mr. North that the meeting be adjourned. Mr. Bullers voted yes, Mr. North voted yes and Mr. Pisarcik voted yes.


Herbert L. Bullers, Jr., Chairman


Scott E. North


Jeffrey E. Pisarcik

ATTEST:


Karen Lupone, Chief Clerk

Pa County Code

Section 14962

(d) Withdrawals. --Withdrawals from the depository shall be only drawn by the treasurer upon properly authorized checks or by other commercially accepted methods of electronic funds transfer that have been specifically approved by the county commissioners.