

**AGENDA**  
**AUGUST 26, 2025 – 11:00 A.M.**  
**INTERMEDIATE PUNISHMENT BOARD**  
**JEFFERSON COUNTY JAIL INSPECTION**  
**MEETING**

I Call the regular meeting to order.

II Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
that the minutes of the previous meeting be accepted as presented.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

III Motion by \_\_\_\_\_, second by \_\_\_\_\_, that  
The Financial Report for June 2025 be accepted as presented.

Vote called:

Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_ VanSteenberg \_\_\_\_\_  
Burkett \_\_\_\_\_ Bartley \_\_\_\_\_ Foradora \_\_\_\_\_

III Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
that the Jail Report for July 2025 be accepted as presented.

Vote called:

Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_ VanSteenberg \_\_\_\_\_  
Burkett \_\_\_\_\_ Bartley \_\_\_\_\_ Foradora \_\_\_\_\_

V Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
that the Restrictive Intermediate Punishment Reports for April, May, June and July 2025  
be accepted as presented.

Vote called:

Humes \_\_\_\_\_ North \_\_\_\_\_ Pisarcik \_\_\_\_\_ VanSteenberg \_\_\_\_\_  
Burkett \_\_\_\_\_ Bartley \_\_\_\_\_ Foradora \_\_\_\_\_

VI Old Business:

VII New Business:

VIII Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the  
meeting be adjourned.

**The next meeting of the Jefferson County Jail Inspection/Intermediate  
Punishment Board will be held, September 23, 2025 at 11:00 am in the Large  
Conference Room at the Jefferson Place, 155 Main Street, 2<sup>nd</sup> Floor,  
Brookville, PA 15825.**

JEFFERSON COUNTY JAIL  
BUDGET PERFORMANCE REPORT  
FYTD 2025 THROUGH AUGUST 22

Account	Account Description	Adopted Budget	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
3320-100	STATE GRANTS COMMONWEALTH GRAN	.00	.00	.00	+++	45,482.00
3410	ADMINISTRATIVE FEE	15,000.00	6,337.53	8,662.47	42	13,683.23
3422	INCENTIVE PAYMENTS	4,000.00	1,200.00	2,800.00	30	5,000.00
3440	COMMISSIONS	.00	1,588.03	(1,588.03)	+++	762.90
3440-001	COMMISSIONS TELEPHONE	55,000.00	32,830.97	22,169.03	60	55,037.15
3440-002	COMMISSIONS COMMISSARY	40,000.00	19,850.00	20,150.00	50	43,095.15
3460-905	FEES BOOKING FEES	20,000.00	12,260.65	7,739.35	61	22,518.18
3470-070	JAIL WORK RELEASE ROOM & BOARD	75,000.00	53,964.31	21,035.69	72	87,456.41
3470-071	JAIL ROOM & BOARD OTHER COUNTIES	75,000.00	17,365.00	57,635.00	23	86,915.00
3470-072	JAIL WEEK-END FEES	5,000.00	684.50	4,315.50	14	5,771.84
3970	RESTITUTION	15,000.00	1,279.42	13,720.58	9	2,564.19
REVENUE TOTALS		\$304,000.00	\$147,360.41	\$156,639.59	48%	\$368,286.05
4140	SALARY STAFF	2,021,692.00	1,219,883.35	801,808.65	60	1,868,389.97
4151	OVERTIME	11,500.00	11,689.88	(189.88)	102	9,032.40
4152	ON CALL	11,700.00	7,110.00	4,590.00	61	8,040.00
4186	HEALTH INSURANCE	680,322.00	397,627.93	282,694.07	58	508,995.03
4187	HSA CONTRIBUTION	37,175.00	12,873.45	24,301.55	35	22,991.42
4188	LIFE INSURANCE	3,024.00	1,736.35	1,287.65	57	2,660.49
4190	RETIREMENT PENSION BENEFIT	197,649.00	128,993.00	68,656.00	65	166,056.67
4191	FICA	154,113.00	89,811.64	64,301.36	58	137,470.82
4192	UNEMPLOYMENT COMPENSATION	10,584.00	11,521.53	(937.53)	109	11,847.55
4193	WORKERS COMPENSATION	108,610.00	69,289.91	39,320.09	64	99,665.43
4194	CLOTHING ALLOWANCE	16,000.00	5,237.64	10,762.36	33	12,124.68
4200	MATERIAL AND SUPPLIES	31,500.00	10,484.91	21,015.09	33	26,630.77
4210	CLEANING/SANITATION SUPPLIES	28,000.00	12,758.25	15,241.75	46	35,507.81
4212	FOOD	330,000.00	191,783.49	138,216.51	58	408,749.02
4213	CLOTHING	2,000.00	.00	2,000.00	0	.00
4226	EQUIPMENT	2,500.00	2,375.64	124.36	95	2,378.37
4231	VEHICLE FUEL	1,200.00	440.00	760.00	37	959.98
4315	PHYSICIANS & DENTIST	725,000.00	350,279.66	374,720.34	48	777,107.91
4321	TELEPHONE CELL PHONES	200.00	200.00	.00	100	300.00
4325	POSTAGE	200.00	95.35	104.65	48	226.73
4330	TRAVEL EXPENSE	2,000.00	831.99	1,168.01	42	1,330.80
4340	ADVERTISING	100.00	.00	100.00	0	159.22
4360	UTILITIES	.00	.00	.00	+++	129,307.15
4361	ELECTRIC	66,745.00	46,803.33	19,941.67	70	.00
4362	GAS	16,200.00	10,768.06	5,431.94	66	.00
4364	WATER AND SEWAGE	36,660.00	20,736.18	15,923.82	57	.00
4365	SOLID WASTE	17,000.00	4,508.00	12,492.00	27	.00
4370	MAINTENANCE AND REPAIR	55,000.00	44,655.27	10,344.73	81	48,881.18
4371	COMPUTER LEASE/SERVICE	.00	.00	.00	+++	3,040.00
4372	VEHICLE MAINTENANCE	1,500.00	3,621.70	(2,121.70)	241	2,141.42
4400	PROGRAM COST	25,000.00	8,824.70	16,175.30	35	19,500.00
4400-19	PROGRAM COST COVID-19	.00	.00	.00	+++	45,482.00
4400-432	PROGRAM COST INMATE WELFARE EXPEI	.00	.00	.00	+++	13,267.15
4420	DUES AND MEMBERSHIPS	1,200.00	240.00	960.00	20	735.00
4434	INMATE EMPLOYMENT	4,300.00	3,516.00	784.00	82	4,712.00
4435	HOSPITAL AND LAB FEES	2,500.00	121,284.12	(118,784.12)	4851	2,494.00
4436	OUT OF COUNTY HOUSING	1,500.00	.00	1,500.00	0	1,738.81
4450	CONTRACTED SERVICES	3,800.00	4,541.53	(741.53)	120	5,351.96
4450-230	CONTRACTED SERVICES THERAPIST - FOR	75,000.00	35,489.78	39,510.22	47	92,799.90
4460	MEETING AND CONFERENCE	1,700.00	900.00	800.00	53	1,200.00
4461	TRAINING	5,500.00	3,585.15	1,914.85	65	2,311.60
4700	CAPITAL PURCHASES	.00	17,518.00	(17,518.00)	+++	60,629.85
EXPENSE TOTALS		\$4,688,674.00	\$2,852,015.79	\$1,836,658.21	61%	\$4,534,217.09
Grand Totals		(\$4,384,674.00)	(\$2,704,655.38)	(\$1,680,018.62)		(\$4,165,931.04)

# Jefferson County Jail

## JAIL POPULATION REPORT

Monthly Population Statistics - 07/01/2025 00:00 to 08/01/2025 00:00



Beginning Of Month Population: **108**  
Monthly Commitments: **51**  
Monthly Releases: **41**  
End Of Month Population: **118**

### Housing Breakdown

Total Housed Out Of Jefferson County Jail: **4**

**\*\* No Cost To Jefferson County**

	M	F	Total
	1	0	1
JEFFERSON COUNTY	1	0	1
NEW YORK	1	0	1
WEEKENDER	1	0	1
Total	4	0	4

Total Housed In Jefferson County Jail: **114**

Total Males: **97**  
Total Females: **17**

Total Population As Of 08/01/2025 00:00: **118**

Total Males: **101**

Total Females: **17**

Average Daily Population For Date Range: **115**

### Population Demographics

Total Sentenced Inmates As Of 08/01/2025 00:00: **35**

Total Awaiting Trial/Hearing As Of 08/01/2025 00:00: **83**

# Jefferson County Jail

## JAIL POPULATION REPORT

Monthly Population Statistics - 07/01/2025 00:00 to 08/01/2025 00:00



### Number Of Inmates Per Judge:

	Total
54-3-01	11
54-3-02	16
54-3-03	19
FORADORA	56
No Judge Assigned	16
Total	118

### Number Of Sentenced Inmates Per Judge:

	Total
	3
54-3-01	2
54-3-02	3
54-3-03	1
FORADORA	26
Total	35

Serving Lower Court Sentences: 6

Serving Common Plea Sentences: 29

**\*\*Please keep in mind an individual can be serving sentences for both if they have 2 cases (one of each) or similar scenario.**

Approved For Work Release Program:	26
Approved For Community Service Work Program:	0
Total Parole/Probation Violators:	26
Housing For Other Counties:	11
Inmate Exchanges:	1



Jefferson County Adult Probation Department  
200 Main St. 3<sup>rd</sup> Floor Courthouse  
Brookville, PA 15825

Restrictive Intermediate Punishment Drug and Alcohol Program Monthly Report:

April 2025

Report for IP Board Meeting held: May 2025

Report Covers the period from 4/1/25 through 4/30/25

1. Number being supervised on IP: 61

a. DUI: 11

b. Non DUI: 50

2. Electronic Monitoring: 6

a) On Em Re: RIP D&A: 6

b) Number of Em Days since last report:

180

3. Number in Inpatient Drug & Alcohol Treatment:

0

a) Number of Inpatient Treatment Days Completed this month:

0

4. Number in Halfway House Programs:

0

a) Number of Halfway House Days Completed this month:

0

5. Number of Public Service Work Hours Completed this month:

0

6. Number in Probation Type Supervision Phase:

63

7. a) Number Sentenced to RIP since last report:

1

1. DUI 0

2. DRUG 1

3. OTHER 0

b) Number successfully Completing Intermediate Punishment

1

c) Number unsuccessfully completing IP (Revoked)

0

8. Drug Screens for RIP D&A Clients:	93
9. Number of RIP Clients screened Positive for Drugs:	2
10. Technical Violations detected	0
11. New Charges Filed	0
12. Disposition of Violations: (Pending)	2
13. Number of Pre-Sentence Investigations completed:	1
14. RIP D&A Clients requiring work release	6
15. Jail Days Saved:	180
a. This reporting period:	
b. Inception to date:	45,605

Respectfully submitted,

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Sarah Voris



Jefferson County Adult Probation Department  
200 Main St. 3<sup>rd</sup> Floor Courthouse  
Brookville, PA 15825

Restrictive Intermediate Punishment Drug and Alcohol Program Monthly Report:

May 2025

Report for IP Board Meeting held: June 2025

Report Covers the period from 5/1/25 through 5/31/25

1. Number being supervised on IP: 52

a. DUI: 16

b. Non DUI: 36

2. Electronic Monitoring: 8

a) On Em Re: RIP D&A: 8

b) Number of Em Days since last report:

192

3. Number in Inpatient Drug & Alcohol Treatment:

0

a) Number of Inpatient Treatment Days Completed this month:

0

4. Number in Halfway House Programs:

0

a) Number of Halfway House Days Completed this month:

0

5. Number of Public Service Work Hours Completed this month:

0

6. Number in Probation Type Supervision Phase:

59

7. a) Number Sentenced to RIP since last report:

0

1. DUI 0

2. DRUG 0

3. OTHER 0

b) Number successfully Completing Intermediate Punishment

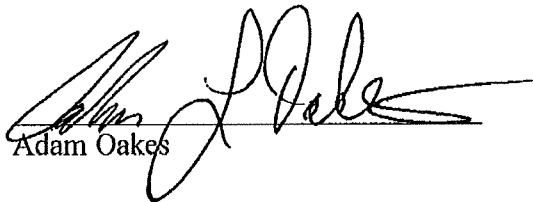
0

c) Number unsuccessfully completing IP (Revoked)

0

8. Drug Screens for RIP D&A Clients:	87
9. Number of RIP Clients screened Positive for Drugs:	1
10. Technical Violations detected	0
11. New Charges Filed	0
12. Disposition of Violations: (Pending)	0
13. Number of Pre-Sentence Investigations completed:	0
14. RIP D&A Clients requiring work release	1
15. Jail Days Saved:	192
a. This reporting period:	
b. Inception to date:	45,797

Respectfully submitted,

  
Adam Oakes





Jefferson County Adult Probation Department  
200 Main St. 3<sup>rd</sup> Floor Courthouse  
Brookville, PA 15825

Restrictive Intermediate Punishment Drug and Alcohol Program Monthly Report:

June 2025

Report for IP Board Meeting held: June 2025

Report Covers the period from 6/1/25 through 6/31/25

1. Number being supervised on IP: 52

a. DUI: 16

b. Non DUI: 36

2. Electronic Monitoring: 8

a) On Em Re: RIP D&A: 7

b) Number of Em Days since last report: 143

3. Number in Inpatient Drug & Alcohol Treatment: 0

a) Number of Inpatient Treatment Days Completed this month: 0

4. Number in Halfway House Programs: 0

a) Number of Halfway House Days Completed this month: 0

5. Number of Public Service Work Hours Completed this month: 0

6. Number in Probation Type Supervision Phase: 59

7. a) Number Sentenced to RIP since last report: 0

1. DUI 0

2. DRUG 0

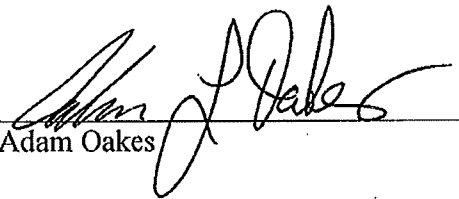
3. OTHER 0

b) Number successfully Completing Intermediate Punishment 0

c) Number unsuccessfully completing IP (Revoked) 0

8. Drug Screens for RIP D&A Clients:	87
9. Number of RIP Clients screened Positive for Drugs:	1
10. Technical Violations detected	1
11. New Charges Filed	0
12. Disposition of Violations: (Pending)	0
13. Number of Pre-Sentence Investigations completed:	0
14. RIP D&A Clients requiring work release	1
15. Jail Days Saved:	143
a. This reporting period:	
b. Inception to date:	45,940

Respectfully submitted,

  
Adam Oakes



Jefferson County Adult Probation Department  
200 Main St. 3<sup>rd</sup> Floor Courthouse  
Brookville, PA 15825

Restrictive Intermediate Punishment Drug and Alcohol Program Monthly Report:

July 2025

Report for IP Board Meeting held: Aug 2025

Report Covers the period from 7/1/25 through 7/31/25

1. Number being supervised on IP: 51

a. DUI: 16

b. Non DUI: 35

2. Electronic Monitoring: 4

a) On Em Re: RIP D&A: 4

b) Number of Em Days since last report:

124

3. Number in Inpatient Drug & Alcohol Treatment:

0

a) Number of Inpatient Treatment Days Completed this month:

0

4. Number in Halfway House Programs:

0

a) Number of Halfway House Days Completed this month:

0

5. Number of Public Service Work Hours Completed this month:

0

6. Number in Probation Type Supervision Phase:

58

7. a) Number Sentenced to RIP since last report:

0

1. DUI 0

2. DRUG 0

3. OTHER 0

b) Number successfully Completing Intermediate Punishment

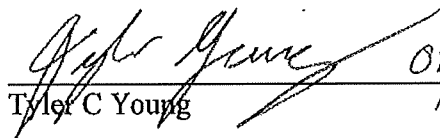
0

c) Number unsuccessfully completing IP (Revoked)

0

8. Drug Screens for RIP D&A Clients:	95
9. Number of RIP Clients screened Positive for Drugs:	1
10. Technical Violations detected	1
11. New Charges Filed	0
12. Disposition of Violations: (Pending)	0
13. Number of Pre-Sentence Investigations completed:	0
14. RIP D&A Clients requiring work release	1
15. Jail Days Saved:	124
a. This reporting period:	
b. Inception to date:	46,064

Respectfully submitted,

 08/13/25  
Taylor C Young