

AGENDA
COMMISSIONERS CONFERENCE
AUGUST 26, 2025

I Call to Order

II Unfinished Business/Correspondence

III Motion by _____, second by _____, to approve the minutes of the meeting dated August 12, 2025 as presented.

Vote called: Aye _____ Nay _____ Abstain _____

IV Motion by _____, second by _____, to approve invoices in the amount of \$883,388.87 for the period August 9, through August 22, 2025.

Vote called: North _____ Humes _____ Pisarcik _____

V Motion by _____, second by _____, to approve the actual payroll in the amount of \$319,621.56 for the period of July 27, through August 9, 2025.

Vote called: North _____ Humes _____ Pisarcik _____

VI Motion by _____, second by _____, to enter into a contract by and between the County of Jefferson, the Court of Common Pleas of Jefferson County, Domestic Relations and Beth Ammerman Gerg, Esquire from October 1, 2025 through September 30, 2030, as further described herein.

Vote called: North _____ Humes _____ Pisarcik _____

VII Motion by _____, second by _____, to proclaim September 2025 as "Suicide Prevention Month" in Jefferson County and to recognize Veteran suicide prevention efforts in the county.

Vote called: Aye _____ Nay _____ Abstain _____

VIII PUBLIC INFORMATION:

IX Public Comments

X Close Public Comments

XI Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

All County offices will be closed on Monday, September 1, 2025 in observance of Labor Day

Commissioners Meeting – September 9, 2025 – 10:30 a.m. – Jefferson Place

*Seeking interested persons to serve on the Reynlow Park Authority Board
Contact Commissioners office if interested 849-1653*

Jefferson County Procedures for Public Meetings:

1. Roberts Rules of Order shall be the guide for meeting conduct.
2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.
3. Remarks shall be limited to three minutes and respect for others is expected.
4. The presiding officer shall adjudicate all matters, issues, debates and questions.

Jefferson County Invoice Approval
08/09/2025 through 08/22/2025

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
1062 - SCOTT C. ALLEN	PD Assistant -Juvenile -September 2025	2,125.00
1074 - WINDSTREAM	911 Acct#021612652 Telephone 08/04/25-09/03/25	3,162.16
1503 - BUTLER COUNTY COMMUNITY COLLEGE-BC3	EMA 2025 Preferred Training Partnership	4,000.00
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	Prothonotary - Title 75 DUI - July 2025	3,302.42
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	Contribution-August 2025 -Opioid Funds	100,000.00
1899 - DELUXE	PROTH 3,000 Checks PO#2025-07/174188 Cust# 603089606	1,306.33
1941 - CORRECTIONS DEVELOPMENT INC.	PD Grant#44237 JNET/AOPC Service/Text/Train 7/1/24-6/30/25	5,000.00
2281 - GATEWAY REHABILITATION CENTER	AD PROB 13 Days Placement-June 2025 - Ghezzi, Shawn	1,105.00
2411 - GWIN DOBSON & FOREMAN INC.	Engineering/Design 06/01/25-07/31/25 -Service Center Rd	2,731.30
2422 - HALLSTROM-CLARK ELECTRIC INC.	Jefferson Place Generator -Through 07/31/25 PO#2024-06-12	1,656.00
2673 - INFOCON CORPORATION	JEF3071-PROTH Clerk of Courts System/Imaging -Sept 2025	1,005.82
2673 - INFOCON CORPORATION	JEF3049-CTS Court Admin System/Devices -Sept 2025	1,058.15
2673 - INFOCON CORPORATION	JEF3486-ASSMT Tax Claim System/Devices/e-Archives-Sept 2025	1,200.67
2673 - INFOCON CORPORATION	JEF3485-ASSMT RE/Occ Tax Mgmt/Imaging/Bills-Sept 2025	1,270.17
2673 - INFOCON CORPORATION	JEF3072-Prothonotary System/Devices/Imaging-Sept 2025	1,499.24
2673 - INFOCON CORPORATION	JEF2185-REG/REC Imaging & Devices -Sept 2025	2,301.28
2697 - IRON MOUNTAIN RECORDS MANAGEMENT	REG/REC Storage 08/01/25-07/31/26 Cust ID 9750M/Jefferson Cour	7,313.77
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ-DRO-PSU EXT Rent - September 2025	2,916.67
3723 - PENELEC	HG- Electric Bill c#8610	1,813.49
3723 - PENELEC	County Master Acct# 200 000 011 797 for 06/23/25-07/21/25	21,671.70
4853 - THOMSON REUTERS - WEST	LAW LIB Acct#1000626306 Online/Software Subscrip-July 2025	2,861.97
4983 - ZELENKOSKE AXELROD LLC	FINANCE -Professional Services-2024 Audit	20,000.00
5801 - PRIMECARE MEDICAL, INC.	JAIL -Catastrophic Billing -Mitchell, Nigina	1,105.44
5801 - PRIMECARE MEDICAL, INC.	JAIL -Catastrophic Billing -Wright, Kelly	1,922.22
5801 - PRIMECARE MEDICAL, INC.	Inmate Medical Services for September 2025	55,868.41
5801 - PRIMECARE MEDICAL, INC.	JAIL -Inmate Medical Services for June 2025	55,868.41
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 07/09/25-07/16/25 -01221-Greeley, Dakota	1,087.50
6393 - SPRINGHILL GROUP	911 Rent -September 2025 -Coolspring Tower	1,386.12
7755 - VIGILNET	AD PROB RP Grant -SCRAM CAM Services for July 2025	1,333.00
7989 - ZITO BUSINESS	IT Cust# C-JEFRSN Dark Fiber Lease/Dedicated Internet-Aug 2025	2,506.50
8484 - MCNEES WALLACE & NURICK LLC	COMM Legal Services-July 2025 -Jail Construction	13,638.63
9001 - EB EMPLOYEE SOLUTIONS LLC	Difference Card -August 2025	5,780.50
9062 - XTREME CLEANING SOLUTIONS LLC	JP-CH-911 Building Cleaning	4,758.00
9517 - AMAZON CAPITAL SERVICES	JAIL 6 Desk Chairs & 2 Office Chairs-PO# 2025-07/094230	1,489.92
9581 - COMPUTER AID INC.	Consulting Services Fiscal - AR-00460367; Program AR-00460372	9,153.75
9706 - CICCHINELLI FORTUNATO LLC	PD Assistant - September 2025	2,500.00
9925 - Bell Tower Corporation Inc.	911 Snyder Hill Tower -Professional Services & Materials	179,910.00
9945 - Dubois City Police Department	DA-Professional Services-Information Extraction-DF Acct	12,000.00
9932 - DTM Plumbing and Heating	WHRP 25-004 Labor -Pine Hills Rd, Reynoldsville	7,000.00
DELINQUENT TAX		
MISCELLANEOUS	MISC. UNDER \$1,000	23,092.54
C&Y EXPENDITURES	C&Y EXPENSES	298,946.77
		868,648.85
Fund 35 - COMMUNITY DEVELOPMENT		
2745 - JEFFERSON COUNTY	Co Staff Delivery Costs 6/29/25-7/26/25-Punxy Bowling Center	123.76
2745 - JEFFERSON COUNTY	Co Staff Delivery Costs 6/29/25-7/26/25-Punxy Theater Electric	40.18
2745 - JEFFERSON COUNTY	Co Staff Delivery Costs 6/29/25-7/26/25-Sykesville Park	100.46
2745 - JEFFERSON COUNTY	Co Staff Delivery Costs 5/4/25-7/26/25-Reynoldsville Worth St	306.14
2745 - JEFFERSON COUNTY	Co Staff Admin/Delivery 5/4/25-7/26/25-County CDBG	5,479.84
2745 - JEFFERSON COUNTY	Co Staff Admin/Delivery 5/4/25-7/26/25-Punxy CDBG	2,183.59
2745 - JEFFERSON COUNTY	Co Staff Admin/Delivery 5/4/25-7/26/25-Corsica Maple/Pine Water	261.79
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Engineer/Design 06/29/25-07/31/25 Corsica-Maple/Pine Water	459.55
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Engineer/Design 6/29/25-7/31/25-Fitness Center Roof	2,308.19
2411 - GWIN DOBSON & FOREMAN INC.	CDBG Construction Admin 6/29/25-7/31/25-Reynoldsville-Worth St	2,426.52
		13,690.02
Fund 73 - OFFENDER SUPERVISION FUND		
2745 - JEFFERSON COUNTY	OSF -Reimburse GF-Credit Card Pmt for Sheetz Gift Cards	700.00
2745 - JEFFERSON COUNTY	OSF Reimburse GF-Credit Card Pmt-Guidance Center-Psych Eval	350.00
		1,050.00
GRAND TOTAL		<u>883,388.87</u>