

AGENDA
COMMISSIONERS CONFERENCE
MAY 14, 2024

- I Call to Order
- II Unfinished Business/Correspondence
- III Motion by _____, second by _____, to approve the minutes of the meeting dated April 23, 2024 as presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- IV Motion by _____, second by _____ to approve invoices in the amount of \$1,862,690.82 for the period April 19, through May 9, 2024.
- Vote called: North _____ Humes _____ Pisarcik _____
- V Motion by _____, second by _____ that the actual gross payroll in the amount of \$322,637.64 be approved for payment for the period April 21, through May 4, 2024.
- Vote called: North _____ Humes _____ Pisarcik _____
- VI Motion by _____, second by _____ to enter into a Professional Services Agreement with Domenic Cicchinelli, Esquire to act as Guardian Ad Litem in certain Dependency Court matters. Mr. Cicchinelli will be compensated at a rate of \$100.00 per hour effective March 1, 2024.
- Vote called: Aye _____ Nay _____ Abstain _____
- VII Motion by _____, second by _____ to enter into a Professional Services Agreement with Gregory D. Sobol, Esquire to act as Guardian Ad Litem in certain Dependency Court matters. Mr. Sobol will be compensated at a rate of \$100.00 per hour effective March 1, 2024.
- Vote called: Aye _____ Nay _____ Abstain _____
- VIII Motion by _____, second by _____ to adopt Resolution Number 2024-05 affirming Jefferson County's dedication to further fair housing practices.
- Vote called: Aye _____ Nay _____ Abstain _____
- IX Motion by _____, second by _____ to enter into a Consulting Services Addendum extending the agreement for the Child Accounting and Profile System (CAPS) application for Children & Youth Services.
- Vote called: Aye _____ Nay _____ Abstain _____

X Motion by _____, second by _____, to enter into a Professional Services Agreement with Leanne Nedza, Esquire to perform temporary duties as Assistant District Attorney for the County of Jefferson. Ms. Nedza shall be compensated at a rate of \$35.00 per hour.

Vote called: Aye _____ Nay _____ Abstain _____

XI Motion by _____, second by _____, to proclaim the week of May 5 – 11, 2024 as Correctional Officer Week in Jefferson County.

Vote called: Aye _____ Nay _____ Abstain _____

XII Public Comments – Kelly Mackins

XIII Close Public Comments

XIV Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

All County Office will be closed on Monday, May 27, 2024 in observance of Memorial Day

Commissioners Meeting – May 28, 2024 – 10:30 a.m. – Jefferson Place

Jail Board Meeting – May 28, 2024 – 12:00 p.m. – Jefferson Place

Jefferson County Invoice Approval
04/19/2024 through 05/09/2024

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
MORTGAGE CONNECT LP	REFUND OVERPAYMENT 2022 TAXES/HENRETTY #143017	3,327.21
1032 - AFLAC	AFLAC ACCT#76888 PREMIUM INVOICE #915928	1,952.34
1032 - AFLAC	AFLAC ACCT#76888-PREMIUM INVOICE #605798	2,928.51
1062 - SCOTT C. ALLEN	PD-ASSISTANT/JUV MAY 2024	2,125.00
1074 - WINDSTREAM	911 322-010-0333	3,370.95
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	HEALTH INSURANCE #105352-17 APRIL 2024	181,080.44
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	BUY UP DENTAL PREMIUM #080417-001 APRIL 2024	1,978.15
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	DENTAL PREMIUM #080417-000 APRIL 2024	2,463.45
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	HEALTH INSURANCE #105352-17 MAY 2024	182,859.99
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	BUY-UP DENTAL PREMIUM #080417-001 MAY 2024	2,113.86
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	DENTAL PREMIUM #080417-000 MAY 2024	2,671.65
1135 - AREA TRANSPORTATION AUTHORITY-ATA	CO. MATCH 2023-2024 4QTR	26,044.50
1200 - BOB BARKER COMPANY INC.	JAIL-INMATE EXP/ORANGE CROGS (sz XS/M/L/2XL)	1,035.20
1425 - BROOKVILLE MUNICIPAL AUTHORITY	JAIL-WATER/SEWAGE 3/11/24-4/10/24 #07-125.00	2,976.68
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST-QTR	LOSS CONTROL CREDIT-1QTR 2024	(2,994.14)
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST-QTR	EMPLOYER U/C TAX-1QTR 2024	38,520.02
1588 - CDW GOVERNMENT CDW-G	IT/GIS-EQUIPMENT/COMPUTER SYSTEM	1,309.76
1608 - CENTRE COMMUNICATIONS	JAIL/COVID MITIGATN #40955-SPEAKR MICROPHONES(15)	1,125.00
1608 - CENTRE COMMUNICATIONS	JAIL/COVID MITIGATN #40955-PORTABLE RADIOS(15)	6,885.00
1702 - CLEARFIELD-JEFFERSON COUNTIES REGIONAL AIRPORT	CO.ALLOCATION MAY 2024	6,666.67
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	PROTH-TITLE 75 DUI/MARCH 2024	3,204.92
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	RIPP-PROGRAM SERVICES MARCH 2024	4,832.58
1704 - COMMUNITY CONNECTIONS OF CLFLD-JEFF CO (MH/MR)	CO. MATCH 2QTR 2024	24,850.00
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	JAIL/COVID MITIGATN #40955-LYSOL/DAWN DISH SOAP/FLOOR FINI	4,826.17
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	JAIL-CLEANING/SANITATION SUPPLIES	1,364.54
1735 - PA MUNICIPAL RETIREMENT SYSTEM-PMRS	EMPLOYEE CONTRIBUTIONS-APRIL 2024	55,456.09
1737 - COMMONWEALTH OF PA-UNCLAIMED PROPERTY	2020 UNCASHED CHECKS	8,745.29
1738 - COMMUNITY ACTION	ERAP-2 Program Costs	57,235.86
1738 - COMMUNITY ACTION	MATP-Feb 2024	114,007.50
1738 - COMMUNITY ACTION	HOMELESS-4QTR 2023/2024	7,416.00
1846 - DAGHIR AND DAGHIR	PD-CT APPT/JACK P. ANDERSON 12/20/23-3/18/24	1,393.33
2089 - ERIE COUNTY CORONERS OFFICE	COR-AUTOPSY/LAB/ALEX ROY	1,525.00
2673 - INFOCON CORPORATION	CT-SERVICE MARCH 2024 #JEF3049	1,037.40
2673 - INFOCON CORPORATION	PROTH-SERVICE MARCH 2024 #JEF3072	1,469.84
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	DRO-RENT MAY 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	EXT-RENT MAY 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ-RENT MAY 2024	1,458.34
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	CO. GRANT MAY 2024	2,916.67
3603 - WASTE MANAGEMENT (ADVANCED DISPOSAL)(VEOLIA)(ONYX)	JAIL-SERVICE MAY 2024 #11-63377-12378	1,115.04
3703 - PCOMP	PCOMP-2024 PREMIUM PAYMENT #4	53,515.00
3703 - PCOMP	PCOMP-2023 AUDIT/ADJUSTED PREMIUM	7,924.00
3723 - PENELEC	911-ELECTRIC 2/21/24-3/21/24	1,286.79
3723 - PENELEC	JP-ELECTRIC 2/21/24-3/21/24-COMMON AREA	1,793.70
3723 - PENELEC	CH-ELECTRIC 2/21/24-3/21/24	2,763.46
3723 - PENELEC	JAIL-ELECTRIC 2/21/24-3/21/24	4,428.95
3726 - PENN STATE COOPERATIVE EXTENSION	CO. APPROPRIATION MAY 2024	5,426.25
3856 - PITNEY BOWES RESERVE ACCOUNT	CH-POSTAGE ACCT#50171792	2,500.00
4697 - UNITED MINE WORKERS - JAIL DUES	UNION DUES-APRIL 2024	1,142.18
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 3/16/24-3/31/24	19,292.16
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 4/1/24-4/19/24	22,846.64
5340 - SUSQUEHANNA SACS (GROUP ADVISORS)	ACCT-PROF SERVICES MARCH 2024	5,157.98
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-SAMANTHA DAY 12/14/23-12/18/23-SERV #51974	1,335.42
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-MEDICAL SERV/INFECTIOUS DIS FEBRUARY 2024 #51766	3,345.66
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-JESSE HIMES 2/1/24-2/26/24-PHARM/LABS #51970	3,499.32
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-MEDICAL SERVICES MAY 2024 #51783	53,823.13
6346 - J.D. RYAN LAW OFFICES	PD-COUNSEL/DAKOTA GREELEY 1/18/24-3/28/24	1,484.25
6393 - SPRINGHILL GROUP	911-RENT MAY 2024-COOLSPRING TOWER	1,386.12
6687 - GF PAYMENT ACCT-CRD MEMBR SERV-(S&T BANK)	DA-AIRFARE/EXTRADTN/CHRIS JACOBO NAZARIO/TEXAS	1,989.02
7272 - AREA TRANSPORTATION AUTHORITY-RENT	SDJ-RENT MAY 2024	1,253.00
7691 - NATIONAL CURRICULUM & TRAINING INSTITUTE INC.	AD PROB-PUBLICATNS/COGNITIVE(30)&ANGR MANAGMENT(30) WOR	1,751.85
7699 - BWB LANDSCAPING	JAIL/911-PLOWING APRIL 2024	1,290.00
7699 - BWB LANDSCAPING	JAIL/911-PLOWING MARCH 2024	1,290.00

Jefferson County Invoice Approval
04/19/2024 through 05/09/2024

Vendor	Invoice Description	Amount
7706 - THOMSON REUTERS - LAW LIBRARY	LAW LIBRARY-WEST INFORMATION MARCH 2024	2,725.69
7755 - VIGILNET	RIPP-SCRAM ALCOHOL MONITORING MARCH 2024	1,983.25
7989 - ZITO BUSINESS	CO.TRUNKING/DARK FIBER SERVICE APRIL 2024	1,625.12
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	CO. LIFE INSURANCE-MAY 2024 JEFFERPA-BL-1582245 #4697320484	1,576.34
8602 - STALLION MECHANICAL	JAIL-M&R/INSTALL GAS VALVES(2) on HOT WATER TANKS	1,310.50
8602 - STALLION MECHANICAL	JAIL/CAPTL-INSTALL AO SMITH WATER HEATERS(2)/PIPING/CONNCT	24,291.00
8742 - DOMINION VOTING SYSTEMS INC.	ELECT-SUPPLS/FLASH MEMORY CARDS(80)/PAPER ROLLS(100)/CLEAN	4,292.55
8756 - CHARLES KLEBACHA	ELECT-PROF SERV/DELIVER&COLLECTN VOTING EQUIPMENT	5,400.00
8840 - AUTOMATED LOGIC CONTRACTING SERVICES	JAIL-M&R/CHK RTU ERRATIC&OVRHEATNG ONLY TRENDNG 1 DAY	1,268.00
8841 - US FLAG MAKER	VA-FLAGS/BURIAL(12,960)	11,599.20
9001 - EB EMPLOYEE SOLUTIONS LLC	DIFFERENCE CARD PREMIUM-APRIL 2024	6,342.56
9062 - XTREME CLEANING SOLUTIONS LLC	JP-CLEANING SERVICE MARCH 2024 #41	2,350.00
9062 - XTREME CLEANING SOLUTIONS LLC	CH-CLEANING SERVICE MARCH 2024 #41	2,820.00
9062 - XTREME CLEANING SOLUTIONS LLC	JP-CLEANING SERVICE APRIL 2024 #42	2,350.00
9062 - XTREME CLEANING SOLUTIONS LLC	CH-CLEANING SERVICE APRIL 2024 #42	2,820.00
9246 - SERVICE ACCESS & MANAGEMENT INC.	JAIL-CONTRACTED SERVICES/THERAPIST-MARCH 2024	7,325.74
9453 - MCQUOWN TIRE & AUTO LLC	AD PROB-M&R VEHCL/INSP/TIRES(4)/BRAKES&ROTOR'S-'21 FORD EXP	2,120.00
9453 - MCQUOWN TIRE & AUTO LLC	AD PROB-M&R VEHCL/INSP/TIRES(4)/EXHAUST SYSTM-'17 FORD EXPL	4,165.00
9513 - BABST CALLAND CLEMENTS & ZOMNIR, P.C.	COMM-PROF SERV/LITIGATN/ZIMMRMNvSCHMIDT 2/2-3/29/24 #1546	1,268.52
9517 - AMAZON CAPITAL SERVICES	PCOMP SAFETY GRANT/CO.OFFICES-CARBON MINOXIDE DETECTRS(4	2,243.60
9706 - CICCHINELLI FORTUNATO LLC	PD-ASSISTANT MAY 2024	2,500.00
9713 - OPEN SYSTEMS PITTSBURGH LLC	PCOMP SAFETY GRANT/CH-KIOSKS(7) for PUBLIC ADDRES SYSTM	12,530.00
9751 - SCHOOL OUTLET	JAIL/COVID MITIGATN #40955-CAFETERIA TABLES(4) (30"W x 8'L)	6,365.59
9755 - TOBY CREEK WATERSHED ASSOCIATION INC.	MARCELLUS LEGACY-OXYGEN for ACID MINE DRAINAGE TREATMNT	3,000.00
DELINQUENT TAX	JANUARY 2024	56,345.18
MISCELLANEOUS	MISC. UNDER \$1,000	84,590.89
C&Y EXPENDITURES	C&Y EXPENSES	635,243.53
		<u>1,855,188.61</u>
 Fund 21 - LIQUID FUEL FUND		
3843 - PINE CREEK TOWNSHIP	2023-2024 Service Center Road Maintenance	5,000.00
4694 - UNITED ELECTRIC COOPERATIVE INC	LF Electric 3/15-4/15/2024	11.92
		<u>5,011.92</u>
 Fund 73 - OFFENDER SUPERVISION FUND		
9033 - BROOKVILLE HOMETOWN MARKET	Supplies	180.29
4190 - SBM ELECTRONICS	Recording Contract 03.01-03.31.2024	2,310.00
		<u>2,490.29</u>
 GRAND TOTAL		 <u><u>1,862,690.82</u></u>