

AGENDA
COMMISSIONERS CONFERENCE
APRIL 23, 2024

- I Call to Order
- II Unfinished Business/Correspondence
- III Motion by _____, second by _____, to approve the minutes of the meeting dated April 9, 2024 as presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- IV Motion by _____, second by _____ to approve invoices in the amount of \$797,010.29 for the period April 8, through April 18, 2024.
- Vote called: North _____ Humes _____ Pisarcik _____
- V Motion by _____, second by _____ that the actual gross payroll in the amount of \$342,524.34 be approved for payment for the period March 24, through April 6, 2024.
- Vote called: North _____ Humes _____ Pisarcik _____
- VI Motion by _____, second by _____ to accept the bid for mowing and trimming costs associated with all county properties from BWB Landscaping of Knoxdale in the amount of \$1,495.00 per month through October 31, 2024.
- Vote called: Aye _____ Nay _____ Abstain _____
- VII Motion by _____, second by _____ to enter into a Professional Services Agreement with Gina Bianco to act as Guardian Ad Litem in all Dependency Court matters. Ms. Bianco will be compensated at a rate of \$1,750.00 per month effective March 1, 2024.
- Vote called: Aye _____ Nay _____ Abstain _____
- VIII Motion by _____, second by _____ to adopt Resolution Number 2024-04 establishing the County of Jefferson vote-by-mail accepted range of dates to be March 1, 2024 through April 23, 2024. Mail-in ballots which are undated or dated outside that range shall be segregated.
- Vote called: Aye _____ Nay _____ Abstain _____
- XI Public Comments

XII Close Public Comments

XIII Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

Commissioners Meeting – May 14, 2024 – 10:30 a.m. – Jefferson Place

Jefferson County Invoice Approval
04/08/2024 through 04/18/2024

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
1032 - AFLAC	AFLAC-ACCT#76888-PREMIUM FEBRUARY 2024	1,957.26
1218 - BATTAGLIA PRINTING	ELECT-SUPPLS/OFFICIAL ELECTION BALLOTS	7,453.95
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-4QTR 2023-PINE CREEK TWP	5,544.84
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-3QTR 2023-PINE CREEK TWP	6,565.85
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-1QTR 2024-PINE CREEK TWP	6,580.95
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-4QTR 2023-BROOKVILLE	13,269.34
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-3QTR 2023-BROOKVILLE	13,475.21
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX-1QTR 2024-BROOKVILLE	13,875.69
1738 - COMMUNITY ACTION	CO. ALLOCATION 1QTR 2024	17,500.00
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	EXT-RENT APRIL 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ-RENT APRIL 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	DRO-RENT APRIL 2024	1,458.34
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	CO. GRANT APRIL 2024	2,916.67
3058 - SMITH PROPANE & OIL (was LOCKARD until 8/17)	CO. GAS DECEMBER 2023	2,612.35
3058 - SMITH PROPANE & OIL (was LOCKARD until 8/17)	CO. GAS MARCH 2024	3,070.76
3485 - NATIONAL FUEL GAS	JAIL-GAS 2/29/24-3/31/24	1,051.79
4495 - STAPLES ADVANTAGE	CO. SUPPLIES 3/30/24	1,093.27
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 3/1/24-3/15/24	17,775.54
5594 - BERKHEIMER TAX ADMINISTRATOR-LST-QTR	LOCAL SERVICES TAX/BROOKVILLE-4QTR 2023	1,653.60
5594 - BERKHEIMER TAX ADMINISTRATOR-LST-QTR	LOCAL SERVICES TAX/BROOKVILLE-3QTR 2023	1,870.93
5594 - BERKHEIMER TAX ADMINISTRATOR-LST-QTR	LOCAL SERVICES TAX/BROOKVILLE-1QTR 2024	1,886.00
6393 - SPRINGHILL GROUP	911-RENT APRIL 2024-COOLSPRING TOWER	1,386.12
8304 - 1-STEP DETECT	AD PROB-DRUG TESTS(725)	2,438.75
8602 - STALLION MECHANICAL	JAIL-M&R/K-UNIT/REPL IGNITN CONTROL MODULE&HARNES	1,281.20
8602 - STALLION MECHANICAL	JAIL-M&R/G-UNIT/INSTALL HEAT EXCHANGER	1,893.80
8602 - STALLION MECHANICAL	JAIL-M&R/A-UNIT/INSTALL HEAT EXCHANGR/REPL IGNITR	1,959.60
8926 - PARADYNAMIX, LLC	IT-M&R/BLOCK of HOURS for COUNTY WEBSITE	2,400.00
8952 - PUNXSUTAWNEY GROUNDHOG CLUB	MARCELLUS LEGACY FUND-TOWARDS BUS PURCHASE	25,000.00
9001 - EB EMPLOYEE SOLUTIONS LLC	DIFFERENCE CARD PREMIUM-MARCH 2024	6,342.56
9001 - EB EMPLOYEE SOLUTIONS LLC	DIFFERENCE CARD PREMIUM-FEBRUARY 2024	6,569.08
9001 - EB EMPLOYEE SOLUTIONS LLC	DIFFERENCE CARD PREMIUM-JANUARY 2024	6,625.71
9246 - SERVICE ACCESS & MANAGEMENT INC.	JAIL-CONTRACTED SERVICES/THERAPIST-FEBRUARY 2024	7,325.74
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	10,377.04
C&Y EXPENDITURES	C&Y EXPENSES	447,103.51
		<u>645,232.11</u>
Fund 35 - COMMUNITY DEVELOPMENT		
4468 - PUNXSUTAWNEY SPIRIT	newspaper ads	766.00
4468 - PUNXSUTAWNEY SPIRIT	newspaper ads	577.00
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	punxsy community theater improvments	473.18
8005 - DD35 C&R DIRECTIONAL BORING LLC	Stump Creek Water Improvements	121,588.60
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Stump Creek water improvements	12,301.25
6469 - DD35 PENNSYLVANIA STATE ASSOC OF-PSATS	Stump Creek water improvments	249.00
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	stump creek water system improvements	14,808.77
9750 - SEDA- COUNCIL OF GOVERNMENTS	Training	250.00
		<u>151,013.80</u>
Fund 73 - OFFENDER SUPERVISION FUND		
1832 - CULLIGAN WATER CONDITIONING	APO Water	160.10
1832 - CULLIGAN WATER CONDITIONING	APO Water	75.35
8786 - OSF73 NORTH FORK VETERINARY CLINIC	K9 Supplies	528.93
		<u>764.38</u>
GRAND TOTAL		<u><u>797,010.29</u></u>