

AGENDA  
COMMISSIONERS CONFERENCE  
FEBRUARY 13, 2024

- I      Call to Order
- II     Unfinished Business/Correspondence
- III    Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the meeting dated January 23, 2024 as presented.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- IV    Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve invoices in the amount of \$1,977,049.96 for the period January 22, through February 11, 2024.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- V     Motion by \_\_\_\_\_, second by \_\_\_\_\_ that the actual gross payroll in the amount of \$316,184.69 be approved for payment for the period January 14 through January 27, 2024.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- VI    Motion by \_\_\_\_\_, second by \_\_\_\_\_ to appoint the following individuals to the North Central Pennsylvania Regional Planning and Development Commissions CEDS Committee for a 3-year term. Terms will expire 12/31/2026.
- Katie Donald, Punxsutawney Hospital  
Jessica Seary, Jefferson County Development Council  
Jill Martin Rend – BC3 Brockway
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- VII   Motion by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Joshua McGarvey to the Clearfield-Jefferson Counties Regional Airport Authority for the term commencing March 1, 2024 and extending through December 31, 2028.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_
- VIII   Public Comments
- IX    Close Public Comments
- X     Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the meeting be adjourned.
- Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

## **ANNOUNCEMENTS**

*All County offices will be closed on Monday, February 19, 2024 in observance of Presidents Day*

*Commissioners Meeting – February 27, 2024 – 10:30 a.m. – Jefferson Place*

*Jail Board Meeting – February 27, 2024 – Jefferson Place*

Jefferson County Invoice Approval  
01/22/2024 through 02/11/2024

Vendor	Invoice Description	Amount
<b>Fund 10 - GENERAL FUND</b>		
1032 - AFLAC	December Premiums Acct #76888	1,892.92
1032 - AFLAC	November Premiums Acct #76888	1,892.92
1032 - AFLAC	January Premiums Acct #76888	1,957.26
1062 - SCOTT C. ALLEN	PD-ASSISTANT/JUV FEBRUARY 2024	2,125.00
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	NOVEMBER DENTAL BUY-UP PREMIUMS	1,961.06
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	NOVEMBER DENTAL INS PREMIUMS	2,493.30
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	NOVEMBER HEALTH INS PREMIUMS	161,812.86
1135 - AREA TRANSPORTATION AUTHORITY-ATA	CO.MATCH 2023-2024 3QTR	26,044.50
1149 - ASSESSORS' ASSOCIATION OF PA-AAP	ASSMNT/TCB-CPE CLASS 1/29/24-3/22/24 JOSEPH SHIELDS	2,350.00
1149 - ASSESSORS' ASSOCIATION OF PA-AAP	ASSMNT/TCB-CPE CLASS 1/29/24-3/22/24 STEVE NICOLAI	2,350.00
1566 - CARTER BIANCO, LLP	CT-OC18/COUNSEL/DECEMBER 2023	1,308.33
1584 - COUNTY COMMISSIONERS ASSOC OF PA-CCAP	COMM-2024 DUES/JEFFERSON COUNTY	17,756.00
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST-QTR	EMPLOYER UC TAX 4TH QTR 2023	4,250.73
1608 - CENTRE COMMUNICATIONS	911-M&R/RESET HI-AMP CIRCUIT/PWR DIVIDR-CLOVER RUN TWR	4,534.15
1702 - CLEARFIELD-JEFFERSON COUNTIES REGIONAL AIRPORT	CO. ALLOCATION FEBRUARY 2024	6,666.67
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	PROTH-TITLE 75 DUI/DECEMBER 2023	2,174.82
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	RIPP-PROGRAM SERVICES OCTOBER 2023	2,232.30
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	RIPP-PROGRAM SERVICES NOVEMBER 2023	5,102.93
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	RIPP-PROGRAM SERVICES DECEMBER 2023	8,786.44
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	JAIL-CLEANING/SANITATION SUPPLIES	1,547.76
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	MAINT-OPER SUPPLIES	1,869.54
1735 - PA MUNICIPAL RETIREMENT SYSTEM-PMRS	Employee Contributions	55,529.13
1735 - PA MUNICIPAL RETIREMENT SYSTEM-PMRS	Employee Contributions	55,745.09
1738 - COMMUNITY ACTION	HOMELESS-3QTR 2023/2024	7,416.00
1846 - DAGHIR AND DAGHIR	PD-CT APPT/MICHAEL SCOTT ZERNELL 10/13/23-1/11/24	4,014.00
1941 - CORRECTIONS DEVELOPMENT INC. (DIGITAL SOL)	DA-2024 MAINT & SOFTWARE UPGRADE	3,376.00
2673 - INFOCON CORPORATION	PROTH-SERVICE DECEMBER 2023 #JEF3072	1,399.85
2673 - INFOCON CORPORATION	R&R-SERVICE DECEMBER 2023 #JEF2185	2,148.74
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	DRO-RENT FEBRUARY 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	EXT-RENT FEBRUARY 2024	1,458.33
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	WDJ-RENT FEBRUARY 2024	1,458.34
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	CO.GRANT FEBRUARY 2024	2,916.67
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	23/24 1ST QTR HSDF	11,100.00
3528 - TYLER TECHNOLOGIES INC (NEW WORLD SYSTEMS)	ACCT-SOFTWARE MAINT 3/1/24-2/28/25	56,797.38
3603 - WASTE MANAGEMENT (ADVANCED DISPOSAL)(VEOLIA)(ONYX)	JAIL-SERVICE FEBRUARY 2024 #11-63377-12378	1,111.42
3604 - UGI ENERGY SERVICES, LLC(was OPENFLOW ENERGY)	JAIL-NATURAL GAS 11/30/23-12/31/23 #G6011068	1,100.25
3703 - PCOMP	PCOMP-2024 PREMIUM PAYMENT #1	53,514.00
3723 - PENELEC	911-ELECTRIC 11/21/23-12/19/23	1,450.35
3723 - PENELEC	JP/COMMON AREA-ELECTRIC 11/21/23-12/29/23	1,742.09
3723 - PENELEC	CH-ELECTRIC 11/21/23-12/19/23	2,760.23
3723 - PENELEC	JAIL-ELECTRIC 11/21/23-12/19/23	4,938.00
3726 - PENN STATE COOPERATIVE EXTENSION	CO.APPROPRIATION FEBRUARY 2024	5,426.25
3755 - PENNSYLVANIA DISTRICT ATTORNEY ASSOC-PDAA	DA-2024 ASSESSMENT/JEFFERSON COUNTY	4,701.86
3856 - PITNEY BOWES RESERVE ACCOUNT	WDJ-POSTAGE ACCT#47949029	1,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	SDJ-POSTAGE ACCT#19114495	1,875.00
3856 - PITNEY BOWES RESERVE ACCOUNT	CH-POSTAGE ACCT#50171792	2,500.00
3856 - PITNEY BOWES RESERVE ACCOUNT	EDJ-POSTAGE ACCT#35598440	2,500.00
4495 - STAPLES ADVANTAGE	CO. SUPPLIES 11/18/23	1,030.19
4495 - STAPLES ADVANTAGE	CO. SUPPLIES 1/6/24	1,096.25
4694 - UNITED ELECTRIC COOPERATIVE INC	911-ELECTRIC 12/20/23-1/20/24-FIRE TOWER	1,141.51
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 12/16/23-12/31/23	16,811.56
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-JOHN CLARK 7/10 9/21 11/8-11/25/23-SERV/PHARM/LABS #5096	1,123.19
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-NICHOLAS BOWSER 5/11/23-6/2/23-SERV/PHARM/LABS #50970	2,547.93
5801 - PRIMECARE MEDICAL, INC.-JAIL	JJAIL-DENNIS GIBSON 11/7/23-11/20/23-PHARM #50963	2,882.42
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-JESSE HIMES 11/17/23-11/29/23-PHARM/LABS #50967	4,211.09
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-MEDICAL SERVICES FEBRUARY 2024 #50738	53,823.13
6264 - DEA INVESTIGATIONS & SECURITY	PD-INVESTIGATION/DAKOTA GREELEY 11/28/23-12/18/23	1,601.89
6393 - SPRINGHILL GROUP	911-RENT FEBRUARY 2024-COOLSPRING TOWER	1,386.12
6476 - MCM CONSULTING GROUP INC.	HAZMAT-MITIGATION PLAN-UPDATE/CONSULTING SERV	1,381.50
6687 - GF PAYMENT ACCT-CRD MEMBR SERV-(S&T BANK)	COR-WIND CREEK RM 12/10-12/16/23 JASON STIVER-BASIC EDUC	1,368.40
6687 - GF PAYMENT ACCT-CRD MEMBR SERV-(S&T BANK)	COR-WIND CREEK RM 12/10-12/16/23-JANELL TANSEY-BASIC EDUC	1,368.40
7016 - SECOND HARVEST FOOD BANK	TEFAP-FOOD ONE-TIME ADJUSTMNT/5TH QTR PAYMNT	12,224.18
7272 - AREA TRANSPORTATION AUTHORITY-RENT	SDJ-RENT FEBRUARY 2024	1,253.00
7408 - BROCKWAY TELEVISION INC.	911-2024 RENT/BROCKWAY CABLE TWR/SNYDER TWP	1,200.00
7444 - PENNSYLVANIA CHIEFS OF POLICE ASSOC-PCPA	AD PROB-2024 MAINT AGREEMNT/LIVESCAN & CPIN	7,012.00

Jefferson County Invoice Approval  
01/22/2024 through 02/11/2024

Vendor	Invoice Description	Amount
7699 - BWB LANDSCAPING	JAIL/911-PLOWING DECEMBER 2023	1,290.00
7706 - THOMSON REUTERS - LAW LIBRARY	LAW LIBRARY-WEST INFORMATION DECEMBER 2023	2,390.96
7755 - VIGILNET	RIPP-SCRAM ALCOHOL MONITORING DECEMBER 2023	2,763.44
8186 - PA DEPARTMENT OF HUMAN SERVICES	Repayment of HAP funds underspent by CAI	17,530.00
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	JEFFERPA-BL-1582245 4635716009	1,683.66
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	JEFFERPA-BL-1582245	1,692.07
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	FEBRUARY PREMIUMS	1,785.07
8304 - 1-STEP DETECT	RIPP-DRUG TESTS(625)	2,191.25
8484 - MCNEES WALLACE & NURICK LLC	COMM-PROF SERV/ARCON LITIGATION 11/2/23-11/29/23 #5359522	9,908.34
8742 - DOMINION VOTING SYSTEMS INC.	ELECT-FIRMWR LICENSE/HARDWR WARRANTY 2/1/24-1/30/25	9,956.87
8742 - DOMINION VOTING SYSTEMS INC.	ELECT-PROF SERV/ON-SITE SERV/BALLOT SET UP 11/7/23	20,700.00
8840 - AUTOMATED LOGIC CONTRACTING SERVICES	JAIL-M&R/SYSTEM VERIFICATN/UPDATE CONTROLLERS	2,411.00
9246 - SERVICE ACCESS & MANAGEMENT INC.	JAIL-CONTRACTED SERVICES/THERAPIST-DECEMBER 2023	7,325.74
9453 - MCQUOWN TIRE & AUTO LLC	AD PROB-M&R VEHICL/INSP/TIRES(4)/ALIGNMNT-'15 FORD TAURUS	1,425.00
9612 - BRIAN DOUGLAS BURKETT	SHER-MILEAGE 8/7/23-12/15/23-SHERIFF ACADEMY	1,805.00
9644 - BULL MOOSE MARKETING	TOURISM-BRANDING & MARKETING STRATEGY	9,000.00
9706 - CICCHINELLI FORTUNATO LLC	PD-ASSISTANT FEBRUARY 2024	2,500.00
DELINQUENT TAX	OCTOBER 2023	48,987.63
MISCELLANEOUS	MISC. UNDER \$1,000	65,470.23
C&Y EXPENDITURES	C&Y EXPENSES	422,634.42
		<u>1,297,960.24</u>
Fund <b>35 - COMMUNITY DEVELOPMENT</b>		
8005 - DD35 C&R DIRECTIONAL BORING LLC	Stump Creek Water System Improvements	393,365.36
8005 - DD35 C&R DIRECTIONAL BORING LLC	Stump Creek Water System Improvements	285,724.36
		<u>679,089.72</u>
<b>GRAND TOTAL</b>		<u><u>1,977,049.96</u></u>