

COMMISSIONERS CONFERENCE

July 26, 2016

The regular meeting of the Jefferson County Commissioners was called to order on July 26, 2016 at 10:30 a.m. in the large conference room, Jefferson Place, Brookville, PA. Members present were John D. Matson, Herbert L. Bullers, Jr. and Jeffrey E. Pisarcik. Also attending were several county officials, and members of the press and public.

Motion by Mr. Bullers, second by Mr. Pisarcik to approve the minutes of the meeting dated July 13, 2016 as presented. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. Bullers to approve invoices in the amount of \$702,748.48 for the period July 13, through July 26, 2016. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Bullers, second by Mr. Pisarcik to approve pending invoices in the amount of \$542,727.52. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. Bullers that the actual gross payroll in the amount of \$229,559.62 be approved for payment for the period June 26, through July 9, 2016. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Bullers, second by Mr. Pisarcik that the tentative gross payroll in the amount of \$227,520.00 be approved for payment for the period July 10, through July 23, 2016. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. Bullers to adopt Resolution Number 2016-05 establishing a 30 day "Burn Ban" in Jefferson County effective July 28, 2016 at 12:00 p.m. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Bullers, second by Mr. Pisarcik to adopt the Jefferson County Mobile Device Acceptable Use Policy for all county employees pending Solicitor approval. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted yes.

Motion by Mr. Pisarcik, second by Mr. Bullers to adjourn. Mr. Matson voted yes, Mr. Bullers voted yes and Mr. Pisarcik voted Yes.



John D. Matson, Chairman

ATTEST:



Karen Lupone, Chief Clerk



Herbert L. Bullers, Jr.



Jeffrey E. Pisarcik

Jefferson County Invoice Approval
7/13/16 to 7/26/16

Vendor	Invoice Description	Invoice Amount
Fund 10 - GENERAL FUND		
7864 - ARCON CONTRACTING, INC.	JAIL RENOVATION-GENERAL CONTRACT THRU 6/30/16	161,460.00
6358 - COX AND KANYUCK ELECTRIC, LLC	JAIL RENOVATION-ELECTRICAL CONTRACT THRU 6/24/16	62,649.00
5092 - UNITED STATES TREASURY ACH	FIT/FICA	55,909.57
6725 - LIFESPAN FAMILY SERVICES OF PA, LLC	C&Y-AGENCIES/JUNE 2016	52,075.50
6318 - ENDERS PLUMBING & HEATING CO.	JAIL RENOVATION-PLUMBING CONTRACT THRU 6/30/16	31,072.05
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 5/14/16-5/31/16	21,849.54
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 6/1/16-6/17/16	19,238.21
1536 - CAMPBELL, DURRANT, BEATTY, PALOMBO & MILLER, P.C.	HR-PROF SERVICES MAY 2016	18,613.53
1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST-QTR	EMPLOYER U/C 2QTR 2016	16,779.27
7899 - HRANEC SHEET METAL	JAIL RENOVATION-HVAC CONTRACT THRU 6/30/16	15,040.57
5269 - PCN-PITTSBURGH COMPANIES NORTH INC.	JAIL-MEALS 2/1/16-2/12/16	13,723.42
1273 - BERKHEIMER TAX ADMINISTRATOR-LIT-QTR	LOCAL INCOME TAX - 2QTR 2016	13,250.62
8013 - EASTERN ELEVATOR SERVICE & SALES CO.	CAPTL/CH-ELEVATOR/UPGRADES 50%	9,925.00
1180 - BAIR FOUNDATION OF PA	C&Y-AGENCIES/JULY 2016	8,040.00
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	HSDF-2015/2016	7,200.00
3639 - PA DEPARTMENT OF REVENUE-SIT ACH	SIT STATE INCOME TAX	6,668.21
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	RIPP-PROGRAM SERVICE JUNE 2016	6,449.00
5092 - UNITED STATES TREASURY ACH	FIT/FICA - RETRO PAY	6,140.84
MISCELLANEOUS	UNDER \$5,000	171,673.39
Fund 10 - GENERAL FUND Totals		\$697,757.72
Fund 21 - LIQUID FUEL FUND		
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	LF-ENG JC14 INV#4	1,154.24
Fund 21 - LIQUID FUEL FUND Totals		\$1,154.24
Fund 35 - COMMUNITY DEVELOPMENT		
Account 1010-350 - CASH - CHECKING ACCT. CDBG		
5359 - DD35 COURIER EXPRESS (McLEAN PUBLISHING CO)	2014 CDBG - 1ST HEARING NOTICE 2016 CDBG	179.61
5351 - DD35 JEFFERSON COUNTY	CDBG-ADMIN REIMB JUNE 2016	1,951.28
Account 1010-350 - CASH - CHECKING ACCT. CDBG Totals		\$2,130.89
Account 1010-352 - CASH - CHECKING ACCT. HOME		
6655 - DD35 CDR CONTRACTING	2011 HOME-LBP CLEARANCE/MILLER	575.00
5351 - DD35 JEFFERSON COUNTY	HOME-ADMIN REIMB JUNE 2016	1,130.63
Account 1010-352 - CASH - CHECKING ACCT. HOME Totals		\$1,705.63
Fund 35 - COMMUNITY DEVELOPMENT Totals		\$3,836.52
GRAND TOTAL		\$702,748.48
PENDING INVOICES		\$542,727.52

BURNING BAN RESOLUTION

The regulations of outdoor burning in Jefferson County.

WHEREAS, the County Commissioners are desirous of providing for the health, safety and welfare of the people of Jefferson County; and

WHEREAS, the County Commissioners in cooperation with its volunteer fire fighting organizations and the Pennsylvania Bureau of Forestry is desirous of regulating the outdoor burning; and

WHEREAS, the County Commissioners are desirous of protecting the people of Jefferson County in every possible way from the dangers and threats of uncontrolled and unsafe fires;

NOW, THEREFORE, it is ordained as Follows:

1. Burning Ban Definition – Open burning is defined as the ignition and subsequent burning of any combustible material (garbage, leaves, grass, twigs, litter, paper, vegetative matter involved with land clearing, or any sort of debris) out-of-doors either in a burn barrel or on the ground. The use of propane or gas stoves, charcoal briquette grills, or the use of tobacco in any form is not covered under this act. Camp fires are allowed in fire rings that confine and contain the camp fire in designated state, federal or Department of Environmental Protection licensed campgrounds.
2. Prerequisite – Prior to the adoption, the County shall have received a written recommendation from the district forester who has received or solicited verbal requests from at least ten fire chiefs or 50% of the fire chiefs in the County, whichever is less, from various sections of the County recommending and requesting the imposition of a temporary Countywide burn ban on open fires.
3. Duration – Any burn ban imposed under this section shall remain in effect for no more than 30 days. The County Commissioners, through the Department of Emergency Services, upon the recommendation of the district forester may extend the ban for up to an additional 30 days.
4. Construction- Any burn ban imposed shall supersede any municipal ordinance to the contrary.
5. Enforcement
 - a. Enforcing Officials – Any sworn police officer when available, including the Pennsylvania State Police, shall be responsible for enforcing the provisions of this act.
 - b. Limitation – Whenever a violation of this act occurs in a city, borough, incorporated town or township which has in effect an ordinance prohibiting open burning, the police officer may cite the violation under either the municipal ordinance or the County Resolution.

Under no circumstances shall any person be cited for violations of both the County Resolution and the municipal ordinance for the same violation.

6. Penalty – A person who violates this act commits a summary offense and shall, upon conviction, be sentenced to a fine of not more than \$100 for the first offense, \$200 for the second offense and \$300 for the third offense.
7. Effective Date – The Resolution shall require a minimum notice of 48 hours prior to the imposition of a temporary countywide burn ban.

Authority Act 1995 – 52 of the General Assembly of the Commonwealth of Pennsylvania.


Dated this the 26th day of July, 2016



John J. Matson, Chairman



Herbert L. Bullers



Jeffrey E. Pisarcik

Attest:



Karen Lupone, Chief Clerk



pennsylvania
DEPARTMENT OF CONSERVATION
AND NATURAL RESOURCES

July 25, 2016

Jefferson County Commissioners
Jefferson Place
Brookville, PA 15825

Dear Commissioners:

In accordance with ACT 1995-52 of the General Assembly of the Commonwealth of Pennsylvania, this letter serves as an official recommendation from the DCNR Bureau of Forestry's District Forester, Gary L. Frank, that the County of Jefferson in the Commonwealth of Pennsylvania institute a thirty day ban on open fires.

This recommendation is based on current weather conditions and the request from the local fire chiefs of the Volunteer Fire Departments on the attached list.

As the Act 1995-52 requires a minimum of 48 hours' notice to the public prior to imposition of a temporary ban, the Bureau of Forestry recommends that the County utilize the same resolution format as was implemented by the Commissioners in 2011.

If you have any questions or need any additional information or assistance, please contact the Bureau of Forestry office in Clarion.

Sincerely,

Justin Hamaker
Fire Forester
Clear Creek State Forest

For;
Gary L. Frank
Forest District Manager
Clear Creek State Forest

Burn Ban for Fire Companies

NAME	YES	NO	COMMENTS
Brockway F. D.	X		Jeff-Not hauling drinking water
Brookville F. D.	X		Tracy
Corsica F. D.	Left Message		
Falls Creek F. D.	Left Message		
Oliver Twp. F. D.	X		Michael Coleman Not hauling drinking water
Reynoldsville F. D.	X		Darren Scolese
Summerville F. D.	X		Dale—Not hauling any drinking water
Sykesville F. D.		X	Kevin-Not hauling water
Ringgold F. D.	X		Clifford-not hauling drinking water
Pine Creek F. D.	X		Don P.-hauling a little water
Perry Twp. F.D.	X		John-Not hauling drinking water
Knox Twp. F. D.	X		Bob, Jr.-hauling couple loads
Sigel F. D.	X X Both fire departments		Don-8-12 Total loads so far
Warsaw F. D.	X		Chris
McCalmont F.D.	X		Orrie—Not hauling drinking water
Big Run F.D.		X	Todd—Not hauling drinking water
Central F. D.	Left message		
Elk Run F. D.	X		Doug—Not hauling drinking Water
Lindsey F. D.	X		Joe—Not hauling drinking water

Revised 7/22/2016

Corsica, Falls Creek, Central Fire Departments Left Messages



OFFICE OF COUNTY COMMISSIONERS
JEFFERSON COUNTY

COMMISSIONERS

John D. Matson, Chairman
Herbert L. Bullers, Jr.
Jeffrey E. Pisarcik

CHIEF CLERK
Karen L. Lupone

SOLICITOR
C.J. Zwick

FOR IMMEDIATE RELEASE

NOTICE

The Jefferson County Commissioners have adopted a Resolution imposing a 30 day ban on outdoor burning in the County of Jefferson effective Thursday, July 28, 2016 at 12:00 p.m. The ban is in accordance with Act 1995-52 of the General Assembly of the Commonwealth of Pennsylvania under the recommendation of the District Forester.

"Open Burning" is defined as the ignition and subsequent burning of any combustible material, including garbage, leaves, grass, twigs, litter, paper, vegetative matter involved with land clearing, or any sort of debris out of doors.

Burning is permitted in a covered burn barrel. The use of propane or gas stoves, charcoal briquette grills, or the use of tobacco in any form is not covered under this Resolution. Camp fires are allowed in fire rings that confine and contain the camp fire. A person who violates this act commits a summary offense and shall, upon conviction, be sentenced to a fine of not more than \$100 for the first offense, \$200 for the second offense and \$300 for the third offense.